

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

THURSDAY 5 JANUARY 2017

7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**
3. **Minutes of Meeting Held on 14 November 2016** 3 - 10

To approve the minutes of the Creating Opportunities and Tackling Inequalities Scrutiny Committee meeting held on 14 November 2016.
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee
5. **Terms of Reference for Children and Education Scrutiny Committee and Work Programme** 11 - 22
6. **Implications of Education Bill & Proposals for Restructure of Education Services** 23 - 26
7. **Service Director Report: Children & Safeguarding** 27 - 54
8. **Apprenticeships, Skills & Impact on Reduction in NEET Figures** 55 - 62
9. **Forward Plan of Executive Decisions** 63 - 92

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Committee Members:

Councillors: Aitken (Chairman), Allen, Bisby, Dowson, Fower, Amjad Iqbal, Over, Peach (Vice Chairman), Rush, Saltmarsh and Shearman

Liz Youngman, Peterborough Diocesan Board of Education;
Flavio Vettese, (Deputy Director of Schools), Roman Catholic Church, Diocese of East Anglia;
Vacancy, Parent Governor Representative;
Vacancy, Parent Governor Representative.

Alistair Kingsley, Independent Co-opted Member

Substitutes: Councillors: Ayres, Barkham and Ellis

Further information about this meeting can be obtained from Karen S Dunleavy on telephone 01733 452233 or by email – karen.dunleavy@peterborough.gov.uk

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Minutes of a meeting of the Creating Opportunities and Tackling Inequalities Scrutiny
Committee held at the Bourges/Viersen Room - Town Hall
on 14 November 2016

Present: Councillors Aitken (Chairman), Peach, Rush, Bisby, Shearman, Amjad Iqbal and Fower.

Cabinet Member:

Also present: Alistair Kingsley, Independent Co-opted Member
Liz Youngman, Peterborough Diocesan Board of Education

Officers in Attendance: Wendi Ogle Welbourn, Corporate Director People and Communities
Lou Williams, Service Director Children's Services and Safeguarding
Brian Howard, Head of Schools Infrastructure
Gary Perkins, Assistant Director Education
Karen S Dunleavy, Democratic Services Officer

1. Apologies for Absence

Apologies were received from the Co-opted Member, Miranda Robinson, Liz Youngman was in attendance as a substitute.

2. Declarations of Interest and Whipping Declarations

There were no declarations of Interests or whipping declarations.

3. Minutes of the Meeting held on 12 September 2016

The minutes of the meeting held on 12 September 2016 were approved as a true and accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

5. 2016 Outcomes for EYFSP and Key Stage 1

The Assistant Director Education introduced the report to Members which summarised the 2016 unvalidated assessment results for children who were in the Early Years Foundation Stage (EYFS) and Key Stage 1 (KS1). The results were provisional and were liable to change by the time of final reporting in early 2017.

The Assistant Director Education also advised Members that, at the time of writing, no data was available for different groups of children (boys, girls, those with Special Educational Needs for example) and so no comparison between the performance of groups was possible at the current time.

The Assistant Director Education and Corporate Director People and Communities responded to comments and questions raised by Members. In summary responses included:

- There were some schools where the Local Authority (LA) could take intervention action if the performance was low. The LA would consider the outcome of Ofsted inspections, liaise with Governors and Schools to take action and suggest improvements in management, teaching and learning. There were a number of schools that were academy schools and the LA held no power over improvements, but maintained a positive relationship with the Regional Schools Commissioner who could intervene where a concern had been raised.
- The LA shared good practice and honest dialogue with schools in order to encourage good performance with the aim of raising educational standards.
- The children with no prior attendance at school in England had been counted in Peterborough's reporting process due to moral, practical and tactical reasons in order to ensure that children were included from the very beginning. The main reason for including the figures had been to highlight the progress made and ensure that improvement was recognised.
- The proportion of Peterborough schools that had been judged good or outstanding for primary and secondary was 91.3%. The proportion of children in attendance at schools judged good or outstanding was 90.5% and both figures were above the national average.
- Peterborough was currently above the national average for schools performing as good or outstanding.
- There had been a national disparity and confusion in the way Ofsted reported on school outcomes and progress in relation to good or outstanding judgements. Ofsted inspections had highlighted that there had been good leadership, management and teaching and where this was apparent Ofsted were confident that teaching standards would rise.
- Where Ofsted had judged schools as required improvement, the school's Governing Body or trust board would monitor the progress on improvements. Where the schools required improvement they would produce an action plan and present progress to the LA and Governing Board.
- There had been rapid improvement to outcomes in phonics at the end of key stage one and schools in the LA had halved the national gap. The LA would continue the targeted phonics programme and had invited new schools to take part to raise teaching standards.
- There had currently been a reading project underway through the LA, which encouraged children to understand what they were reading and build confidence rather than just decode words.
- The Sure Starts Centres were not closed by the LA, however management had transferred to other organisations. There had been no evidence that the change had any impact on school readiness.
- There had been initiatives introduced by the LA to raise standards in education since the changes to the Children's Centres, such as the national literacy programme, City College pop up shops for parents. These initiatives had demonstrated that the LA was providing support over and above the services provided by the previous Sure Start arrangement.
- The LA was exploring a number of ways to improve school readiness through the School Readiness Action Group. The new initiatives being introduced to improve numeracy and literacy skills had been available through the Child Care workforce for young women.
- The School readiness Steering Group had been attended by various partners such as Barnardo's, libraries, health service specialists, head teachers, child minders and early years professionals in order to share experiences, discuss opportunities and initiatives to provide literacy material that health visitors could hand out to parents with young children.
- The LA intended to assist schools with budget management advice in light of recent budget reduction plans announced by the Government for 2020.

7.25pm - At this point Councillor Fower arrived at the meeting.

- The LA had sent a survey to schools in light of the development to reduce the gap for EYFS which had also been intended to highlight the importance of early learning.
- Schools matching the criteria that required improvement to raise phonic standards had been targeted by the LA in order to offer additional support through professional development activities.
- The LA would concentrate on targeting school readiness, improvement in reading standards and working with families through the use of school support workers.
- The English as an Additional Language (EAL) strategy funding would end in 2016, however the initiative would remain to be provided.
- The LA would share good practice from schools such as in Sunderland, with the view to explore raising teaching standards for disadvantaged pupils in order to improve EAL..
- The LA could only compare data with different education groups that had been in existence.
- The comparison data included in the report had been Peterborough's educational statistical neighbours.
- The number of children that had not attended pre-schools was upwards of 25%. Some of the reasons to explain low attendance had been where some children were from disadvantaged backgrounds or not speaking English. The LA would work with schools to ensure that these pupil's progress was accelerated.

AGREED ACTION:

The Committee noted the unvalidated outcomes.

6. Addendum To The School Organisation Plan (2015-2020)

The Head of Schools Infrastructure introduced the report to Members, which outlined an addendum to the School Organisation Plan (2015-2020) which was published in December 2015. The Addendum to the School Organisation Plan (2015-2020) described the 2016 position with regard to school place planning and demography, proposals for expansion of primary and secondary schools and the recent reviews of primary schools such as at Oakdale, to ascertain their capacity to expand.

The Head of Schools Infrastructure and Corporate Director People and Communities responded to comments and questions raised by Members. In summary, responses included:

- There had been issues experienced for the LA over sufficient land being available to build new schools on (eg at Hampton Gardens and Cardia). Additional land had to be secured from the landowners. The number of school places required were also difficult to predict due to higher number of families moving onto new housing estates in Peterborough.
- Funding for new schools on new housing estates was secured through S106 Developer Agreements. The Schools Infrastructure Team were now involved in the S106 negotiations to ensure sufficient funding was secured
- The Schools Infrastructure Team liaised with educational services and Governing Bodies over school expansions in order to identify schools that could be expanded.
- The Schools Infrastructure Team worked with the Housing and Strategic Planning Team to ensure school place needs were factored into discussions and negotiations for Local Plan developments such as Sibson Village. The team also liaised with neighbouring LAs such as Cambridgeshire, when applicable, in order to identify potential future development requirements which would include assessing the projections of birth rates. However, the team was required to be flexible in view of some of the difficulty in assessing growth data.
- The team met with the Educational Building and Development Officers Group (EBDOG) on a regular basis to discuss capital build projects and developments for schools.

- The Leader of the Council and Cabinet Member for Education, Skills, University and Communications confirmed that he chaired a Strategic Planning Group (SPG) for schools, which was attended by Planning Officers. The aim of the SPG was to highlight future development plans, timelines and transport implications.
- A desk top exercise to assess all primary schools capacity to expand was currently being carried out to identify land that could be accessible, operational and appropriate for school expansion. There had been however many primary schools whose sites were so constrained that not much more could be done to expand them.
- Members complimented the team over the work undertaken to extend and develop some schools in the City area.
- Demand for extra places for primary schools into reception year was primarily assessed on birth rates. Twenty one new forms of entry (ie 630 places) had been created in the last 4-5 years. The most recent issues experienced however, had been in the provision of extra places for 'In Year' school places.
- The Schools Infrastructure Team had been exploring expansions to Ormiston Bushfield Academy, Nene Park Academy and Jack Hunt School in order to provide secondary school places. The team had also modelled post code data of children attending these schools against post code data of children in the primary schools to prove the need for expansion.
- The new secondary schools at Hampton Gardens and Paston Reserve would provide a buffer to the additional capacity required in the City.
- The Leader of the Council and Cabinet Member for Education, Skills, University and Communications advised that the decision to close secondary schools such as John Mansfield and Bretton Woods was taken in 2002 and had been due to a 16% surplus of places. This had meant that, and with some schools only a third full in capacity, a directive was received from the Government to lose 2,200 school places in order to bid for money to improve existing school buildings. With the increase in migration since 2002 it had now been necessary to recreate extra secondary school places.
- The overseas and other parts of the UK, classification outlined in paragraph 5.3 of the report, would relate to overseas born children.
- There was a specialist school for children with autism named COPASS in the City. There were also programmes in mainstream schools for teachers to support children with autism.
- As part of the review of the Primary schools estate, schools such as Norwood and Gunthorpe were being assessed for expansion.
- The objective of the Council was to provide local children with local school places and not to move children out of their catchment area.
- The statistics outlined in the report in regards to secondary school places shortfall had been in relation to the proposed expansion plans for Ormiston Bushfield Academy, Nene Park Academy and Jack Hunt and the new builds at Hampton Gardens and Paston Reserve. Further expansion would however still be required for two or three secondary schools by a maximum of two forms of entry each.
- Typically building contractors require one year on a school site in order to expand the school.
- Proposals would be made by the end of the year / early in the New Year as to which further primary and secondary schools should be expanded to meet the school place shortfall.
- A free school bid had been made by Arthur Mellows Village College for the Paston Reserve Primary School in Sept 2016. They would also submit a free school bid for the Secondary School at Paston in March 2017.
- A free school bid had also been made by Hampton Academies Trust for the first primary school to be built at Hampton Gardens, planned to open for 2019 based on current housing projections.
- There were also meetings scheduled with the Church of England Diocese and the Catholic Diocese to discuss their plans to submit free school bids for Peterborough.
- The Leader of the Council and Cabinet Member for Education, Skills, University and Communications advised that Free Schools were Academies and the Government's plans had been to create a families of Academies. The CoE would need to consider

the requirements in terms of family Academies and whether it was an arrangement it wished to pursue.

- The groups of data used in the School Organisation Plan (SOP) had been accurate for the past five years in relation to modelling the addendum. There had been issues experienced with General Practitioner (GP) data in relation to the original SOP, which had been due to people moving into the Peterborough area and not registering with a Doctor. However, work was underway with the health services to encourage GP registration.

AGREED ACTION:

The Committee considered the draft Addendum, and recommend the proposals were to be taken forward to Cabinet for agreement and publication.

The Committee also requested that the Corporate Director People and Communities provide a briefing note to include:

1. Why pupils with Autism within the Local Authority area were not being allocated a school place with the Park House in Thorney, as a matter of course;
2. The furthest location from the LA area for the allocation of a school placement for a pupil with Autism;
3. Details over whether the out of boundary Autism placements were Local Authority operated or owned buildings; and
4. The reasons behind the issues experience in regards to the reliance on General Practitioner patient registration data in order to forecast school place projections for Reception year children, within the school organisation plan (2015-2020).

7. The Peterborough Neglect Strategy and Approaches to Address Neglect in Peterborough

The Service Director Children's Services and Safeguarding introduced the report to Members which provided information about the Council and Safeguarding Children Board's Neglect Strategies. The report also outlined that the Neglect Strategies had been developed in response to evidence of relatively high numbers of children affected by neglectful parenting in the City.

The Service Director Children's Services and Safeguarding and Director of People and Communities responded to comments and questions raised by Members. In summary responses included:

- Although the Neglect strategies were new, the aim had been to support the work that practitioners had already undertaken to tackle neglect in the City. The strategies included some new tools that were of particular help in identifying neglect and supporting families to address the issues, which could be used in addition to existing tools included in the Outcome Star tool.
- The decision for a child to be placed on a child protection plan was a multi-agency decision, and had not been made by children's social care. The aim of the Neglect strategies was, however, to try and prevent issues from escalating to a child protection level by helping the early help services to identify neglect and work with families to support them to make the changes necessary before neglect became entrenched. Neglect had many underlying causes, such as undiagnosed post-natal depression, and if this was identified early enough, support would be provided that could make a difference to the life of the child. Much more difficult to address were situations where families faced difficulties that were multigenerational. These were often situations where practitioners struggled to identify how best to support a family, or assess whether progress was being made. The new tools that were being introduced helped practitioners to measure progress.
- Neglect would never be completely ruled out – the key was to identify neglect early, before it became entrenched, and provided families with support. Where issues were

very complex, practitioners also needed to be supported to make decisions about the child's future without too much delay. The best outcomes always followed from working in partnership with families, and the graded care profile and Outcomes Star tools, which helped parents and families to identify where they were struggling as well as those areas where progress was being made. Where neglect issues had arisen as a result of gambling addiction, drug and alcohol misuse, there had been support available for families through various counselling services, however where a child's wellbeing was impacted through alcohol misuse or addiction issues, social services would intervene.

- The multiagency working group that developed the strategies had consulted families that had visited support centres to ascertain what their definition of neglect was. Initiatives such as Outcome Star worked in ways to help families to acknowledge neglect issues and helped to tackling them.
- Issues of neglect or safeguarding could be reported to the Council's 24 hour service, the NSPCA or the police phone lines.
- There had not been a significant correlation between neglect and poverty and families living in poverty were not necessarily neglecting their children.
- The teams that tackle poverty and neglect issues were located in the People and Communities Department and would also provide support to families in regards to helping people back to work.
- Initiatives relating to crosscutting issues within the Neglect Strategy and Poverty Strategy and the progress being made by both would be reported into the Health and Wellbeing Board.
- The LA had undertaken a campaign in order to encourage parents to claim free school meals. There had also been meetings undertaken to provide support to schools through the school hub in order to improve the learning environment at home.
- Members commented that the LA needed to do all they could to increase the number of parents to apply for free school meals.

AGREED ACTION:

The Committee noted the contents of the report and the Strategy and requested a further report on the response to the effectiveness of the Neglect Strategy in 12 months' time.

The Committee also requested that the Service Director Children's Services and Safeguarding provide details over what initiatives were being undertaken between schools and the Local Authority to encourage the uptake of free school meals for pupils.

8. Safeguarding Children and Young People at Risk From Child Sexual Exploitation or from being Missing from Home, Education or Care

The Service Director Children's Services and Safeguarding introduced the report to Members which provided brief information about the response of principal agencies in Peterborough to identifying, assessing and supporting young people who may be at risk as a result of missing episodes or from child sexual exploitation [CSE].

The Service Director Children's Services and Safeguarding responded to comments and questions raised by Members. In summary responses included:

- There were many cases where children go missing and there had been improved reporting mechanisms introduced including updated police criteria and classifications used where a child goes missing.
- The young person missing from care protocol was monitored by Peterborough Safeguarding Children's Board.
- Information in cases where children go missing was not usually publicly advertised. There had been one or two cases where publication was being considered, however the child had returned to their original location prior to this step being taken. The LA,

parents or other partners often know where children were when they had gone missing and would work to engage with them.

- There were a number of targeted campaigns to communicate CSE issues. There were also a number of CSE specialists located in schools that were effective in identifying and preventing CSE cases.
- The LA would explore the use of social media to raise awareness with young people and to highlight the issues of CSE.
- Where a YP went missing on a regularly basis, the LA would explore the issues with the police and other agencies to understand the risks, in order to work with the parents to formulate a safeguarding plan. There were various reasons why a young person or child had gone missing and in some extreme examples there had been cases where the family was not doing enough to protect the child.
- It was often not appropriate to remove a young person from their home after persistent missing episodes. The LA would work with the family in order to identify the circumstances around the child's disappearance. An assessment would be undertaken and home interviews conducted by Barnardos, which would ultimately lead to the provision of support to families.

AGREED ACTION

Members noted the content of the report, and requested a report on the response to vulnerable young people at risk as a result of going missing or from child sexual exploitation or both to be produced in 12 months' time.

9. Forward Plan of Executive Decisions

The Chairman introduced a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee, which outlined the content of the Forward Plan of Executive Decisions.

ACTION AGREED

The Committee requested further information in regards to the Academy Conversion of Maintained School - KEY/31OCT16/01 and to specifically outline:

1. The school affected;
2. What the conversion plans entailed; and
3. The key issues that required the Committee's attention.

10. Work Programme

Members considered the Committee's Work Programme for 2016/17 and discussed possible items for inclusion.

ACTION AGREED

The Committee noted the work programme for 2016/17.

11. Date of Next Meeting

Thursday, 5 January 2017

CHAIRMAN
9:07pm

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM NO. 5
5 JANUARY 2017	PUBLIC REPORT

Report of the Director of Governance

Contact Officer – Karen S Dunleavy, Democratic Services Officer

Contact Details – (01733) 452233 or email karen.dunleavy @peterborough.gov.uk

TERMS OF REFERENCE AND WORK PROGRAMME

1. PURPOSE

- 1.1 To provide the Committee with the Terms of Reference for the Children and Education Scrutiny Committee which was established by Council at its meeting on 12 October 2016 and to note the draft work programme for the remainder of the 2016/2017 municipal year.

2. RECOMMENDATIONS

- 2.1 That the Committee notes the Terms of Reference for each of the newly established Scrutiny Committees attached at Appendix 1 of the report and in particular the Terms of Reference for the Children and Education Scrutiny Committee.
- 2.2 That the Committee notes the work programme for the Children and Education Scrutiny Committee for the remainder of the 2016/2017 municipal year attached at Appendix 2 and; following this meeting and subsequent meetings reviews the work programme to ensure it reflects the remit of the Committee as stated in the Terms of Reference at Appendix 1.

3. BACKGROUND

- 3.1 At the annual meeting of Council on 23 May 2016 the Council agreed to establish a Committee Review Group to undertake a review to provide an effective and efficient committee structure to ensure delivery of the Councils functions. Following the review the Committee Review Group presented a report to Council on 12 October 2016 for approval which recommended the establishment of the following four Scrutiny Committees from 1 January 2017:

- a) Children and Education Scrutiny Committee (to replace Creating Opportunities & Tackling Inequalities Scrutiny Committee)
- b) Adults and Communities Scrutiny Committee (to replace Strong and Supportive Communities Scrutiny Committee)
- c) Health Scrutiny Committee (to replace Scrutiny Commission for Health Issues)
- d) Growth, Environment & Resources Scrutiny Committee (to replace Sustainable Growth & Environment Capital Scrutiny Committee)

Council agreed to the recommendations which meant that from 1 January 2017 the Scrutiny Commission for Rural Communities would no longer exist. Each new committee will consist of 11 councillors. The Children and Education Scrutiny Committee will also include statutory co-opted members. Each committee also has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing a rural area to ensure the voice of the rural communities are reflected. The nomination will be decided by the Parish Council Liaison Meeting. The Adults and Communities Scrutiny Committee will also have the function of the Crime and Disorder Scrutiny Committee and will include within its remit Adult Social Care which was previously within the remit of the Scrutiny Commission for Health Issues.

- 3.2 This Committee has replaced the Creating Opportunities and Tackling Inequalities Scrutiny

Committee and the terms of reference and functions of this committee can be found in Appendix 1 attached.

4. WORK PROGRAMME 2017

- 4.1 In accordance with the Constitution, Scrutiny Committees are responsible for setting their own work programme and as agreed at Council on 12 October 2016 each Scrutiny Committee must now take account of matters which affect the rural area. In implementing their work programme, Scrutiny Committees should ensure that the Parish Council Liaison Meeting has been consulted on matters related to predominately rural or Parish Council issues.
- 4.2 A draft work programme which shows the items which are currently scheduled for the remainder of the 2016/2017 municipal year and transferred from the Creating Opportunities and Tackling Inequalities Scrutiny Committee, is attached at Appendix 2.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 Council agenda – 12 October 2016 and minutes
Council agenda – 14 December 2016

6. Appendices

- 6.1 Appendix 1 – Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference
Appendix 2 – Draft Work Programme 2017

Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic diocese representative; and (c) 2 parent governor representative. No more than four non-voting members.
	Functions determined by Council 1. Children’s Services including a) Social Care of Children; b) Safeguarding; and c) Children’s Health. 2. Education, including a) University and Higher Education; b) Youth Service; c) Careers; and d) Special Needs and Inclusion. 3. Adult Learning and Skills	
	Functions determined by Statute All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.	

2.	Adults and Communities Scrutiny Committee	
	No of Elected Members appointed by Council:	Chairman and Vice-Chairman
	Eleven, none of whom may be a Cabinet Member.	Appointed by Council.
	Quorum:	Co-opted Members to be appointed by the Committee/Council
	At least half the Members of the Committee.	No more than four non-voting members.
	Functions determined by the Council	
	<ol style="list-style-type: none"> 1. Adult Social Care; 2. Safeguarding Adults; 3. Housing need (including homelessness, housing options and selective licensing); 4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and; 5. Equalities 	
	Functions determined by Statute	
	To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;	

3.	Health Scrutiny Committee	
	<p>No of Elected Members appointed by Council:</p> <p>Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board..</p>	<p>Chairman and Vice-Chairman</p> <p>Appointed by Council.</p>
	<p>Quorum:</p> <p>At least half the Members of the Committee.</p>	<p>Co-opted Members to be appointed by the Committee/Council</p> <p>No more than four non-voting members.</p>
	<p>Functions determined by the Council</p> <ol style="list-style-type: none"> 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers. 	
	<p>Functions determined by Statute</p> <p>To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations</p> <p>To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)</p>	

4.	Growth, Environment and Resources Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
<p>Functions determined by the Council</p> <ol style="list-style-type: none"> 1. City Centre Management; 2. Tourism, Culture & Recreation; 3. Libraries, Arts and Museums; 4. Environmental Capital; 5. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 6. Transport, Highways and Road Traffic; 7. Flood Risk Management; 8. Waste Strategy & Management; 9. Strategic Financial Planning; 10. Partnerships and Shared Services; and 11. Digital Services and Information Management. 		
<p>Functions determined by Statute</p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).</p>		

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
 - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.

- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;
- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the health service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.

CO-OPTEEES

- 4.2 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.3 The Children and Education Scrutiny Committee shall include in its membership the following representatives, with full voting and call-in rights on education matters only:
- (a) 1 Church of England diocese representative;
 - (b) 1 Roman Catholic diocese representative; and
 - (c) 2 parent governor representatives.

- 4.4 Where the Scrutiny Committee deals with other matters, the representatives in paragraph 4.3 above shall not vote on those other matters, though they may stay in the meeting and speak.

5. QUORUM

- 5.1 The quorum for a scrutiny committee shall be that more than half the Members must be present. The calculation of the quorum shall include any voting co-opted members of the Committee.

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Meeting Date	Item	Indicative Timings	COMMENTS
5 January 2017 <i>Draft Report 6 Dec</i> <i>Final Report 16 Dec</i>	New Terms of Reference for Children and Education Scrutiny Committee and Work Programme 2016/17 Contact Officer: Karen S Dunleavy		
	Implications of Education Bill & Proposals for Restructure of Education Services Contact Officer: Terry Reynolds/Gary Perkins		
	Service Director Report: Children & Safeguarding Contact Officer: Lou Williams		
	Apprenticeships, Skills & Impact on Reduction in NEET Figures Contact Officer: Pat Carrington		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
(Joint Meeting of the Scrutiny Committees) 8 February 2017	Budget 2017/18 and Medium Term Financial Strategy to 2026/27 Phase Two To scrutinise the Executive's proposals for the Budget 2017/18 and Medium Term Financial Plan 2026/27. Contact Officer: John Harrison/Steven Pilsworth		

Meeting Date	Item	Indicative Timings	COMMENTS
13 March 2017 <i>Draft Report 17 Feb</i> <i>Final Report 1 Mar</i>	Educational Attainment: Validated Results Key Stage 2 and Key Stage 4, Including Schools Causing Concern Contact Officer: Terry Reynolds/Gary Perkins		
	Placement Strategy & Update on Implementation of Permanency Services Contact Officer: Lou Williams		
	Ofsted Action Plan Update Contact Officer: Lou Williams		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Work Programme 2016/2017 To consider the Work Programme for 2016/2017.		

Possible items for work programme:

- Attendance Outcomes - Contact Officer: Terry Reynolds/Gary Perkins

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM NO. 6
5 JANUARY 2017	PUBLIC REPORT

Report of the <i>Corporate Director, People and Communities</i>		
Contact Officer	Terry Reynolds, Service Director (Education)	Tel. 01733 863743
	Gary Perkins, Assistant Director (Education)	Tel. 07920 160285

IMPLICATIONS OF EDUCATION BILL & PROPOSALS FOR RESTRUCTURE OF EDUCATION SERVICES

1. PURPOSE

- 1.1 To update the committee on the implications of the March 2016 White Paper “Educational Excellence Everywhere” and proposals for the future structure and functions of the Education Services division of the People and Communities Directorate.

2. RECOMMENDATIONS

- 2.1 The committee is asked to note the potential future statutory duties of the council in relation to school improvement and the potential functions of the Education Services division.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 2. Improve educational attainment and skills
- To allow people to seize opportunities of new jobs and university provision
 - To keep talent and skills in the city’s economy.

- 3.2 Leader of the Council, Portfolio holder for Education, Skills, University and Communications

4. BACKGROUND

- 4.1 On 17th March 2016 the Department for Education published a white paper “Educational Excellence Everywhere” which outlined a number of proposals which had implications for schools and local authorities. The most eye-catching of these were the intention that all schools would be compelled to convert to academy status and that local authorities would be compelled to step back from school improvement.

- 4.2 Subsequently, in May 2016, the issue of all schools being compelled to become academies became diluted to the intention that this would be the case only in those local authorities which were judged to be low performing, although no criteria for this were announced.

- 4.3 After this, it was announced in September 2016 that the white paper was being withdrawn and would not proceed to become a Bill. It was replaced by a green paper “Schools that Work for Everyone” which is currently at the consultation stage with a white paper expected in early 2017.

- 4.4 A further announcement was made in October 2016 that the Education Services Grant (which funds the majority of school improvement work in local authorities) will be abolished from April 2017, with no transitional arrangements in place for the remainder of the 16-17 school year.

5. KEY ISSUES

- 5.1 The local authority has had to pay due regard to the proposals contained within the white paper, has paid attention to the aspects which had the most serious implications and has begun drawing up plans to respond.
- 5.2 Despite the later withdrawal and replacement of the white paper, it nevertheless remains the case that a refocus of school improvement services is appropriate and necessary, not least because of the implications of the abolition of the Education Services Grant.
- 5.3 In addition, the current proposals will be informed by a review of the scope and possibility of enhanced joint working between Peterborough City Council and Cambridgeshire County Council in services provided to schools.
- 5.4 There is no indication of any great change needed to the Schools Infrastructure or SEND/Inclusion elements of education services. The greatest impact is likely to be upon the school improvement service.
- 5.5 Proposals currently being developed, but not yet finalised, assume the following:
- Education Services will consist of three divisions:
 - Schools Infrastructure (school place planning and demography, admissions to schools, asset planning and management and home to school transport) will remain largely unchanged;
 - SEND/Inclusion will remain largely unchanged and will continue to oversee the Local Offer and also referral and assessment;
 - School Improvement will be renamed Schools Standards and Effectiveness.
- 5.6 The statutory duties of Education Services in relation to schools will be:
- The provision of school places;
 - Admissions to Schools;
 - Home to School Transport;
 - SEND referral and assessment;
 - The Local Offer SEND 0-25;
 - Being the champion of vulnerable children and families, including the virtual school for looked after children;
 - Promoting good school attendance;
 - Functions in relation to the exclusions of pupils from schools;
 - Monitoring and moderation of national curriculum testing and assessment EYFS, Y1, Y2 and Y6.
- 5.7 In response to the changed focus, to the desire to step back from the provision of school improvement services and into a more prominent and focused role as the champion of children and families, the functions of the newly-created school standards and effectiveness division are envisaged as being (in no order of prominence or importance at this stage):
- Acting as professional advisers to the Chief Executive, Corporate Director, Leader of the Council, Cabinet Members, Scrutiny Committee members and Elected Members;
 - Acting as the council's representative on the School Improvement Board;
 - Facilitating liaison with primary, secondary and special school headteachers and governing board members through membership of groups and attendance at meetings;
 - Promoting and monitoring the achievements and outcomes of all pupils, analysing and reporting these as appropriate;
 - Promoting and monitoring the achievements and outcomes of vulnerable pupils (FSM, CiC, EAL and other groups as appropriate) analysing and reporting these as appropriate;

- Monitoring and reporting the effectiveness of schools as judged by the outcomes of OfSTED inspections;
- Monitoring and supporting the quality and effectiveness of the Virtual School for Children in Care;
- Liaison with and reporting to the Regional Director (OfSTED);
- Liaison with and reporting to the Regional Schools Commissioner and his staff;
- Undertaking statutory monitoring and moderation of national curriculum assessments;
- Liaison with academy schools and multi academy trusts;
- Intervening with regard to local authority maintained Schools Causing Concern, where appropriate;
- Providing clerking and other support services to governing boards on a traded basis;
- Providing support and advice to governing boards in relation to Headteacher Appraisal, on a traded basis;
- Promoting good school attendance;
- Liaison with the Standing Advisory Council for Religious Education;
- Supporting and influencing Teaching Schools, including School Centred Initial Teacher Training;
- Providing induction support services for Newly Qualified Teachers on a traded basis;
- Providing statutory monitoring of Elective Home Education.

5.8 The Department for Education released additional information on 1st December 2016. Included in this announcement was notification of a national grant to fund services such as commissioning and monitoring school improvement support. It is not yet clear how we will be able to access money from this fund and how much will be available.

5.9 There was also notification of a national “Strategic School Improvement Fund” of £140m to help to build school-led improvement in parts of the country where this is needed. It is not yet clear how and whether this pertains to Peterborough.

It may be possible to provide a verbal update at Scrutiny and a further report will be provided in due course.

6. IMPLICATIONS

6.1 There are no legal, financial or HR implications to this report, although the committee is asked to note that there may be implications from the next update.

6.2 The report indicates that there may be city-wide implications as a result of the next update.

7. CONSULTATION

7.1 Following the release of the white paper in March 2016, the local authority hosted a conference in May 2016 which all headteachers and chairs of governors were invited to, attended by the Regional Schools Commissioner as keynote speaker. The aim of the conference was to discuss the processes and procedures for schools to convert to academy status.

7.2 During June and July 2016 a series of focus group meetings were held, with headteachers and chairs of governors invited to participate. The focus groups centred on issues related to the recruitment and retention of high quality teachers, schools infrastructure needs and the potential structure for education services more generally.

7.3 Outcomes and views from these focus groups were then used to draw up proposals for the future of education services which have been outlined earlier in this report.

7.4 Further discussion has taken place during the autumn term 2016 at city-wide headteacher meetings and a governor forum.

7.5 There will be full consultation with elected members, trades unions and professional associations and with all affected members of staff at a date subsequent to proposals being finalised.

8. NEXT STEPS

8.1 Any further action taken and final proposals for consultation will be reported at future meetings of the Committee upon request and shared with the Portfolio holder for approval prior to publication.

8.2 Updates will be provided at future meetings, upon request.

9. BACKGROUND DOCUMENTS

9.1 None

10. APPENDICES

10.1 None

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM NO. 7
5 JANUARY 2017	PUBLIC REPORT

Report of the Corporate Director for People and Communities		
Contact Officer	Lou Williams; Service Director for Children & Safeguarding	Tel: 864139

SERVICE DIRECTOR REPORT: CHILDREN & SAFEGUARDING

1. PURPOSE

- 1.1. This report provides an overview of the key activities within the portfolio of the Service Director for Children and Safeguarding, as well as providing a summary of key performance information in respect of Children's Social Care as of the end of October, the most recent available performance data.

2. RECOMMENDATIONS

- 2.1. Members are asked to note the content of this report, and in particular those areas where good performance is being sustained, while noting continuing actions being taken to address areas where performance remains inconsistent;
- 2.2. Members are asked to note the delay in decision making by the Department for Education [DFE] in respect of the bid for innovation funding, caused by the very large number of bids made.
- 2.3. Members are asked to continue to support the bid for innovation funding to the DFE to establish the model of Family Safeguarding in Peterborough, which will help the Council to secure consistently good outcomes for vulnerable children and their families.

3. LINKS TO CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1. This report relates to the corporate priority to support vulnerable people.
- 3.2. The report falls within the portfolio of the Cabinet Member for Children's Services.

4. BACKGROUND

- 4.1. The Service Director for Children and Safeguarding is accountable for a number of areas of service delivery as follows:
- Children's Social Care Services, with the exception of social work services to children and young people with disabilities, which is provided by the 0-25 Service within Adult Social Care services. Performance data in the sections below includes relevant performance in the 0-25 Service, however;
 - The Child Health and Healthy Child programme and associated commissioning arrangements, and;
 - Quality Assurance functions and a strategic lead role for safeguarding across children's and adult social care services.
- 4.2. This report provides a summary of key performance information in respect of children's social care services. Where performance is not yet consistently good, there is a brief description of actions being taken to improve performance.
- 4.3. The report concludes by providing information about other activities within the portfolio of the Service Director, including quality assurance and safeguarding functions across children's and adult services.

Children's Social Care – summary of key performance data

- 4.4. In general terms, most areas of children's social care performance has continued to show progress since the last report was presented to Scrutiny in September 2016, and staff turnover and vacancy rates have continued to remain stable.
- 4.5. Timeliness of much activity has continued to remain stable and while assessment timescales have slipped a little in the assessment team, there is a general view from case file audits, dip samples and similar that threshold decisions are applied well for the most part, and that the quality of assessments is improving.
- 4.6. Numbers of children subject to child protection plans have remained broadly stable, with no children or young people subject to plans for more than two years.
- 4.7. Numbers of children and young people in care have remained at around 370 since the last report in September 2016. This continues to be higher than it has been in the recent past, and while audits of decision making in relation to children coming into care have indicated that these decisions are being made appropriately, we have recently increased senior management oversight in relation to care planning, to ensure that plans for children in care are progressing quickly.
- 4.8. It is in the area of case file recording, the presence of consistently good quality chronologies and the consistency of planning for children where there remains work to be done.
- 4.9. While caseloads across the service have reduced to below an average of 20 for qualified social workers, authorities that have achieved 'good' in recent OFSTED inspections have tended to have average caseloads of 12-15 per qualified social worker.
- 4.10. If Peterborough is successful in our Family Safeguarding bid, we should be in a position to work towards caseloads of around those levels – certainly the top end of the range. The Family Safeguarding model will also bring with it a multi-disciplinary team approach to

working with families with complex needs based on a model of intervention called motivational interviewing.

- 4.11. Appendix 1 contains a number of charts that show performance against a number of areas over the last 24 months. Key messages from each area of performance is summarised in the following paragraphs.

Contacts, referrals and timeliness of assessments

- 4.12. In previous Service Director's reports, I have discussed in detail the links between contacts, referrals and assessments. One of the challenges that we have faced is the very high number of contacts we receive, the great majority of which do not meet the threshold for intervention by Children's Social Care, but all of which have to be considered.
- 4.13. In September, new thresholds for accessing social care services were launched through the Peterborough Safeguarding Children Board. These provide much clearer advice on the circumstances where consent to make a referral to children's social care is and is not required, and aims to help practitioners to recognise that in many circumstances, the best response to the needs of a family is not to refer to children's social care, but is to discuss the issues and identify what other sources of support are available first.
- 4.14. Considerable effort was taken to ensure that partners were involved in the development of the revised thresholds, and understood the rationale behind them. There has been a tendency in the past for attempts to amend key policies such as these to be perceived as being imposed on other agencies by the Council, and we wanted to ensure we avoided this.
- 4.15. The changes have been broadly accepted and the reasons behind them understood. There are also some signs that this clearer guidance is beginning to have an effect on the number of contacts. As Chart 1 shows, in October 2015, there were 998 contacts, compared with 778 in October 2016 – this is an encouraging change.
- 4.16. The proportion of contacts that become referrals has decreased considerably over the last few months, again as shown by Chart 1. Contacts that remain open for more than 24 hours must be considered as a referral, and this reduction in the proportion moving into referrals indicates that we are continuing to make decisions about contacts more quickly.
- 4.17. Where too many contacts are opened as a referral, more work is needed to close them down again. This means that in essence, we spend more time than we need deciding that a child or young person does not meet the threshold for children's social care, as opposed to working with those who do meet the threshold for a service.
- 4.18. Chart 2 shows the rate of referrals per 10,000 population. The trend has been downwards for some time now, and has finally turned amber this month, after a number of months when the rate was significantly above target.
- 4.19. Chart 3 shows the proportion of referrals that move on to a full assessment of need, which has been around 70% of the overall number of referrals but in October appears to have increased to 99%. The October performance may be an outlier, however, although in terms of actual numbers of assessments completed, is not particularly out of line with recent months.
- 4.20. That said, we continue to undertake too many assessments overall, with a significant proportion resulting in either no further action or a step down to early help services. While

this will always be the case for a proportion of assessments, I would like to see the number of assessments we complete reduce.

- 4.21. There is a close connection between a successful children's social care service and an effective early help and prevention offer. Chart 4 in Appendix 1 shows the rate of early help assessments currently active per 10,000 children and young people in the City. Early help assessments are completed when it is identified that there is a need for more than one targeted service to work with the child and their family. These assessments are always completed with the consent of the family. Working alongside families in this way often leads to better outcomes than where an assessment is completed by Children's Social Care which then recommends that the family accesses Early Help services. Chart 4 shows continuing increases in numbers of children being supported in this way, which is positive.
- 4.22. Where a referral into Children's Social Care is seen to warrant a further assessment, a single assessment is completed. These assessments should be completed within 42 days, and timeliness in this area is an indicator of the pressures on the system. Performance in this area is shown in Chart 5 of Appendix 1. The year to date target of 95% is a stretch target and signifies high expectations in this area – it is usually better for children and their families for assessments to be completed quickly, but thoroughly.
- 4.23. The trend for the number of assessments being completed in timescale has been downwards for a number of months now. There has been a period during and at the end of the summer where there was staff sickness in the First Response team, which has had an impact on performance in this area. I expect performance to begin to improve and, as noted above, I also want to see a reduction in the number of assessments we undertake, as this would also support performance in terms of timeliness.
- 4.24. Chart 6 shows the position regarding the percentage of referrals where a previous referral has been made in the last 12 months. Despite an apparent spike in the October 2016 data, the re-referral rate is slowly declining from a peak in June 2016, although clearly remains above target.
- 4.25. I remain of the view that part of the reason for this is the earlier very high referral rate, but the introduction of new performance reporting systems, which are now beginning to become available, will also help us to identify re-referrals where children have been diverted to support from early help services, but have then been referred back into children's social care – sometimes before early help services have had the chance to engage with the family.

Safeguarding and Child Protection

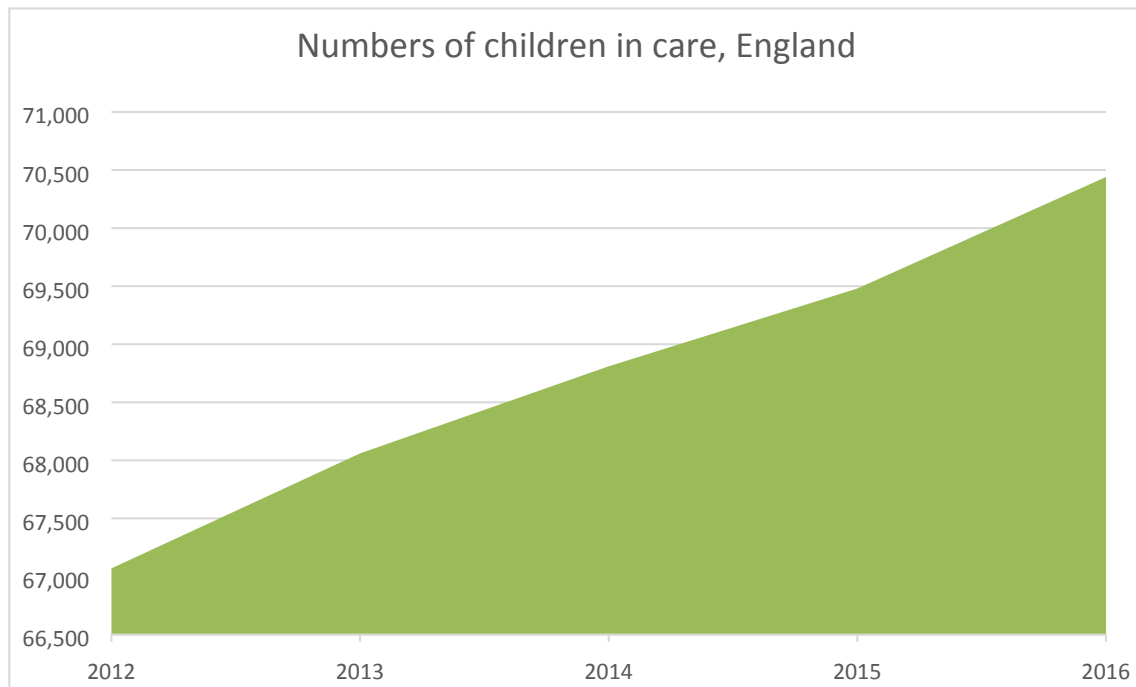
- 4.26. Numbers of children subject to child protection plans have remained reasonably constant over the last few months at between 250 and 260, reducing from around 285 in February 2016 [Chart 7]. This is quite a volatile indicator and can be affected by changes relating to a small number of families with large numbers of children either becoming subject to child protection plans, or for whom plans have come to an end.
- 4.27. Chart 8 details the number of child protection review meetings that take place within timescales. The stretch target for this is 100%, and although there has been a slight reduction in the year to date figure to 96%, this remains very good performance. Performance against this indicator provides a good overall indication as to how well the child protection system is operating overall. The most recent month's performance is often

adjusted upwards slightly where conferences have taken place within the timeframe but are not logged by the reporting system as being completed until minutes are uploaded.

- 4.28. Chart 9 shows the timeliness of visits to children subject to child protection plans. Performance in this area is still short of the stretch target of 100%, but is now consistently above 95%. There are a number of reasons why performance can drop; families do sometimes refuse visits or avoid pre-planned visits – and where this happens consistently, it is likely to result in us considering whether we need to move into legal proceedings. Families do also sometimes move out of the area or the country, but will remain on plans while we try to identify where they have moved to, so that we can alert the relevant authorities. Children will remain subject to a plan while we make these enquiries.
- 4.29. Now that visits are taking place more regularly, the focus now needs to be on the extent to which these visits are 'purposeful' and progress the child protection plan. Audits of the quality of plans indicates that the majority remain 'requiring improvement' despite a number of practice workshops and other activities taking place to help practitioners improve practice in this area.
- 4.30. As noted above, success in the bid for funding from the DFE to support the implementation of Family Safeguarding in the City would be expected to have a particular impact in this area.

Children Looked After

- 4.31. Chart 10 of Appendix 1 shows the rate of children and young people looked after per 10,000. Numbers have increased from the start of the year although are currently fairly stable at a new higher rate of around 360-370, equivalent to a rate of 78 per 10,000.
- 4.32. Latest national data shows an increase in numbers of looked after children in England year on year, as illustrated by the chart below:



- 4.33. The current rate of children and young people looked after in Peterborough is 78 per 10,000, just below the statistical neighbour average as of March 2016, which was 79 per

10,000. This would indicate that increases in Peterborough are not out of line with changes within similar local authorities, or indeed nationally.

- 4.34. Nevertheless, a greater degree of oversight of the progression of children's care plans has now been established, with the head of service for children in care reviewing children's care plans to ensure that they are progressing appropriately. We need to ensure that children do not remain in care for longer than is necessary, not only because looking after children is very high cost, but because children should progress to suitable permanent homes outside the care system where these are available as quickly as it is safe to do so.
- 4.35. Chart 11 shows the number of children and young people in care who have had three or more placement moves. Performance in this area remains good, with low numbers of children experiencing multiple placement moves. It is clearly important that children and young people do not experience unnecessary moves once they have come into care.
- 4.36. Chart 12 shows the percentage of children looked after reviews that are completed within timescale. There is a stretch target of 100% against this indicator. Unfortunately there was a small dip in performance in July [when two reviews were held outside of timescale] that means that we will not now achieve 100% over the current reporting period. Nevertheless, performance remains very good at over 99% for the 12 month rolling year. This is a 'bell weather' indicator as anything other than good performance indicates that there are likely to be other issues in the care planning and looked after systems.
- 4.37. Chart 13 of Appendix 1 shows the timeliness of visits to children who are looked after. There was a dip over the summer period, which coincides with carers and children being more likely to be away, and the period when there is higher than normal levels of leave among social workers. This means that there is less flexibility to rearrange visits in the event that one is cancelled for any reason. Performance in October is back in line with the 95% target, and I expect this to continue.
- 4.38. The reported percentage of Initial Health Assessments completed within 20 working days can be found at Chart 14 of Appendix 1. Members will be aware from previous reports that this is a very complex indicator for the current performance management system to calculate accurately, and the figures in Chart 14 are not correct.
- 4.39. Local performance information in relation to the timelines of Initial Health Assessments shows a completion rate in timescale of 80% in September 2016 and 72% in October 2016. These fluctuations are partly explained by small numbers, meaning that percentage variations appear more significant. So, taking the October figures as an example, there were 14 children and young people who should have had an initial health assessment during this month. In twelve of these cases, appointments were offered within the required timescale but two were cancelled because they did not fit in with the other commitments of the foster carers. In the case of two more children, there were some complex legal issues that arose, which resulted in the arrangements for the medicals being delayed and falling out of timeframe. Achieving 100% in this performance measure is very challenging, but arrangements for ensuring that medicals are arranged within the timescale are constantly reviewed and performance is very much better than it was at the time of the most recent OfSTED inspection, for example.
- 4.40. Having said that, charts 15 and 16 of Appendix 1 are both disappointing, however. The percentage of children and young people in care who have had an annual medical or dental check have both continued to decline. There will always be a group of [usually older] teenagers who refuse to access annual health checks or attend dental

appointments, but the decline in performance year to date needs further investigation and action.

- 4.41. The assistant director for children's social care and the head of service for children in care and care leavers are in the process of holding performance clinics to support improved performance in both these areas and I expect to see an improvement by the time of the next service director's report.
- 4.42. Chart 17 of Appendix 1 shows the proportion of children and young people looked after who have Personal Education Plans. Performance in this area remains strong, with 98% of eligible children having Personal Education Plans, above the target of 95%.
- 4.43. Chart 18 of Appendix 1 shows the performance in relation to adoption in Peterborough. This continues to show adoptions running below target. Adoption performance in Peterborough compared with national performance remains good overall; and what we are seeing here is a reflection of the national decline in the use of adoption orders by courts.
- 4.44. As noted in previous scrutiny reports, adoption has been affected by the increase in the use of Special Guardianship Orders for very young children. Special Guardianship Orders were originally intended to provide legal permanence for older children and young people who, while not being able to live with their parents, would in all likelihood continue to have some contact with them, and for whom adoption, which severs all legal links with parents, would not therefore be appropriate.
- 4.45. Over the last few years, courts have increasingly used Special Guardianship Orders to provide permanent homes for much younger children with relatives of birth parents. This has the benefit of ensuring that more children are able to remain in contact with their birth families, which for some at least will be very positive, but it has also meant that use of adoption has fallen.
- 4.46. Recent revised statutory guidance has resulted in Special Guardianship Order assessments being required to be more thorough, which may lead to a move back towards adoption, but it is as yet too soon for any impact to be known.

Concluding Remarks: CSC Performance

- 4.47. Although there remain a number of areas where performance remains inconsistent, the overall direction of travel remains positive, and most areas are showing a steady improvement – certainly compared with the position 18 months ago.
- 4.48. Numbers, timeliness and other performance information only provides part of the story, however. The quality of the assessments, of plans, and the quality of engagement with families and children is also of importance. This is an area where we know we have a continued need to improve before we are delivering consistently good services. There are many examples of good quality work across the service, but much of the work in Peterborough is highly complex and although caseloads are lower than they have been, they remain higher than in authorities where OFSTED inspections identify consistently good performance.
- 4.49. The pilot to employ a number of alternatively qualified workers has continued to be very successful; this group of workers are now working directly with over 200 children in need cases, as well as supporting qualified social workers in their work with children subject to child protection plans. They have contributed to reducing average caseloads for qualified

social workers, and their involvement means that children in need are receiving a better service than was the case when they were part of a caseload of a qualified social worker that included child protection and court cases.

- 4.50. As noted in the September 2016 Service Director report, we have taken the decision to extend this pilot to the end of the current financial year, while we await the outcome of the bid to bring Family Safeguarding to the City and continue to develop proposals for a more targeted response to young people on the edge of care through a Targeted Youth Support Service.
- 4.51. The DFE had originally indicated that the result of the Family Safeguarding bid would be known by November 2016, but have now pushed this back to January or February 2017.

Quality assurance across children's and adult services

- 4.52. The new single Quality Assurance and Safeguarding Service for Children's and Adult services is now fully established. The head of service reports directly to me as the Service Director with overall responsibility for assuring that services delivered by the People and Communities Directorate promote the wellbeing of the vulnerable children and adults who rely on them.
- 4.53. This new approach has brought with it learning from both adult and children's services. Because of the nature of children's services in terms of regulation and the approach to inspection by OFSTED, quality assurance measures have tended to be more robust in children's than in adult services. In contrast, the emphasis on recording service users' views and placing these at the centre of decision making within adult services is an area from which children's services can learn.
- 4.54. A detailed audit programme for both services has been established. The findings from audits are collated and the quality assurance service tracks progress against those findings against a progress tracker, which is in turn analysed at senior management meetings for the two services.
- 4.55. The reporting arrangement for the head of service is to the Service Director for Children and Safeguarding. This means that there is separation between line management responsibility and operational responsibility for the two service areas.
- 4.56. The head of service is also the Principal Social Worker for both adults and children's services. The Principal Social Worker role is designed to provide a direct link between the experiences of social workers at the front line and senior managers. This helps to ensure that senior managers have a better awareness of issues such as morale among the workforce and can take action more quickly to address issues that are hindering the ability of the workforce to work effectively.
- 4.57. The Principal Social Worker also has a range of responsibilities for helping to support improvements in practice among front line social workers.
- 4.58. To this end, the Principal Social Worker organises a range of practice workshops and chairs the social work forum. She has begun to organise joint events between children's and adult social workers as a way of building links and supporting the sharing of skills across the two service areas.
- 4.59. The Principal Social Worker also hosts regular events for practitioners within children's and adult services and partner agencies. The aim of these events is to improve

communication and build a better understanding of respective roles and responsibilities. The events are relatively informal, while being focused on a particular theme so as to provide some structure. They have proved to be very popular, and offer a good way for us to support the development of improved relationships across the agencies responsible for working with our most vulnerable citizens.

5. KEY ISSUES

5.1. Key issues arising from the above include:

- While there remain some areas of continuing inconsistency, performance indicators have mostly maintained a relatively steady level of performance;
- The focus continues to be on the quality of practice as reflected in the quality of assessments, plans and direct work;
- The opportunity to develop a new approach in the event that we are successful in our bid for innovation funding offers real potential to significantly improve outcomes;
- Alternatively qualified workers continue to make a significant positive contribution to the work of the service, and to improve outcomes for children in need in particular;
- Work continues on developing proposals for a targeted youth support service, as described in previous reports, which will improve the service offered to vulnerable young people.

6. IMPLICATIONS

- 6.1. The Family Safeguarding bid, if successful, would mean the Council receiving in excess of £2.5M to implement the approach over a 12-18 month period. This funding would cover the initial cost of additional children's and adult workers, along with the project and training costs necessary to ensure that the approach is successfully established.
- 6.2. The approach is expected to be self-sustaining once established. In Peterborough, we have calculated that this will be achieved through a small reduction in numbers of children subject to child protection plans, and a reduction in numbers in care.

7. CONSULTATION

- 7.1. Consultation has taken place with colleagues from Finance, Legal and HR services in the Council.

8. NEXT STEPS

- 8.1. Next steps depend largely on whether or not the bid for Family Safeguarding is or is not successful.
- 8.2. If the bid is successful, there will be a significant amount of activity to ensure that the multi-disciplinary teams are established with input from adult mental health, substance misuse and domestic abuse workers, and the required training and development programmes are in place ready for a go live date early in the new financial year.
- 8.3. The successful implementation of the proposed Targeted Youth Support Service will also support the successful development of the Family Safeguarding approach in

Peterborough, since this will help the latter to focus on effective interventions with families with younger children, which is the focus of the model.

- 8.4. We are working on a parallel plan to identify the steps that we will need to take in order to ensure that practice standards continue to improve and become more consistent in the event that the bid for innovation funding is unsuccessful.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985:

- 9.1. None

10. APPENDICES

- 10.1. Appendix 1: Summary of key performance data in Children's Social Care

Chart 1

Number of contacts and % going on to referral October 2016



Month	Contacts	Refs	% Mnth	% YTD	Target	Var.	RAG
Apr-15	823	319	38.8%	38.8%	40.0%	-1.2%	A
May-15	880	418	48.8%	43.8%	40.0%	3.8%	A
Jun-15	884	506	57.1%	48.4%	40.0%	8.4%	A
Jul-15	943	538	57.1%	50.7%	40.0%	10.7%	A
Aug-15	714	314	44.0%	49.6%	40.0%	9.6%	A
Sep-15	936	426	45.5%	48.8%	40.0%	8.8%	A
Oct-15	998	448	44.9%	48.2%	40.0%	8.2%	A
Nov-15	1000	539	53.9%	49.0%	40.0%	9.0%	A
Dec-15	847	394	46.5%	48.7%	40.0%	8.7%	A
Jan-16	758	283	37.3%	47.7%	40.0%	7.7%	A
Feb-16	868	227	26.2%	45.8%	40.0%	5.8%	A
Mar-16	888	296	33.3%	44.7%	40.0%	4.7%	A
Apr-16	832	243	29.2%	29.2%	40.0%	-10.8%	A
May-16	971	276	28.4%	28.8%	40.0%	-11.2%	A
Jun-16	981	328	33.4%	30.4%	40.0%	-9.6%	G
Jul-16	940	265	28.2%	29.9%	40.0%	-10.1%	G
Aug-16	788	225	28.6%	29.6%	40.0%	-10.4%	G
Sep-16	847	235	27.7%	29.3%	40.0%	-10.7%	G
Oct-16	788	190	24.1%	28.7%	40.0%	-11.3%	G
Nov-16					40.0%		G
Dec-16					40.0%		G
Jan-17					40.0%		G
Feb-17					40.0%		G
Mar-17					40.0%		G

YTD:	6,147	1,762	-	28.7%	40.0%	-11.3%	G
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CSC Commentary
 Performance is within target this month generally there has been a continued decrease in the number of contacts going onto referrals. This will continue to be monitored closely. The target will be amended to stretc good performance from next month.

Definition
 The table shows the number of referrals and contacts happening in each given month. The %Mnth column shows in that month alone, the crude conversion of contacts that went onto referrals. The %YTD column shows the year to date percentage of contacts going on to referrals.

G =40 +/-10% A =+/- 10-20% R =+/- >20%

Chart 2

Number of Referrals per 10,000 - Rolling 12 Months October 2016



Month	Refs	12 Mths	Ref Rate	Mth T Rate	Target	Variance	RAG
Apr-15	319	2173	576.7	220	601.6	-4.1%	G
May-15	418	2197	582.4	220	601.6	-3.2%	G
Jun-15	505	2702	584.9	220	601.6	-2.8%	G
Jul-15	538	3240	584.9	220	601.6	-2.8%	G
Aug-15	314	3554	596.4	220	601.6	-0.9%	G
Sep-15	428	3980	608.2	220	601.6	1.1%	G
Oct-15	448	4227	630.0	220	601.6	4.7%	G
Nov-15	539	4529	664.9	220	601.6	10.5%	G
Dec-15	394	4685	836.9	220	601.6	39.1%	R
Jan-16	283	4755	897.6	220	601.6	49.2%	R
Feb-16	227	4713	946.4	220	601.6	57.3%	R
Mar-16	296	4707	1009.7	220	601.6	67.8%	R
Apr-16	243	4631	970.6	220	601.6	61.3%	R
May-16	276	4489	940.8	220	730.5	28.8%	R
Jun-16	328	4312	903.7	220	730.5	23.7%	R
Jul-16	285	4039	846.5	220	730.5	15.9%	R
Aug-16	225	3950	827.8	220	730.5	13.3%	R
Sep-16	235	3759	787.8	220	730.5	7.8%	R
Oct-16	190	3501	733.7	220	730.5	0.4%	A
Nov-16				220	730.5		
Dec-16				220	730.5		
Jan-17				220	730.5		
Feb-17				220	730.5		
Mar-17				220	730.5		

CSC Commentary
 Our referral rate whilst it remains higher than our Regional colleagues is moving to be more in line and our performance moving into amber. The reduction in the number of contacts being moved through to referrals is starting to be reflected in this performance target.

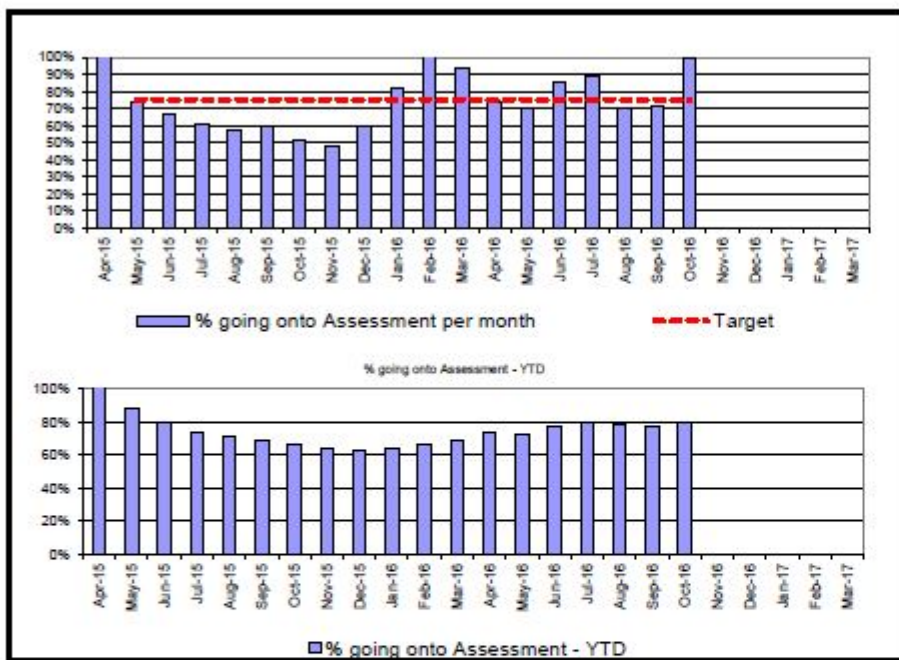
Definition
 Number of referrals (rolling 12 months) divided by the population of 0-17 year olds in Peterborough multiplied by 10,000
 Population for denominator: 47715

G <= 730.5 **A** = 730-745 **R** > 745

Year	PCC Result	SN Result	ER Result	ENG Result
2013-14	577.7	730.5		573.0
2014-15	586.6	767.8	437.9	548.3
2015-16				

Chart 3

Referrals progressing to Single Assessment October 2016



Month	Assess	Refs	% asses	% YTD	Target	Var	RAG
Apr-15	342	319	107.2%	107.2%	75.1%	32%	A
May-15	309	418	73.9%	88.3%	75.1%	-1%	A
Jun-15	335	505	66.3%	79.4%	75.1%	-9%	R
Jul-15	324	538	60.2%	73.6%	75.1%	-15%	R
Aug-15	179	314	57.0%	71.1%	75.1%	-18%	R
Sep-15	254	426	59.6%	69.2%	75.1%	-15%	R
Oct-15	233	448	52.0%	66.6%	75.1%	-23%	R
Nov-15	260	539	48.2%	63.8%	75.1%	-27%	R
Dec-15	237	394	60.2%	63.4%	75.1%	-15%	R
Jan-16	232	283	82.0%	64.7%	75.1%	7%	A
Feb-16	237	227	104.4%	66.7%	75.1%	29%	A
Mar-16	279	296	94.3%	68.4%	75.1%	19%	A
Apr-16	180	243	74.1%	74.1%	75.1%	-1%	A
May-16	195	276	70.7%	72.3%	75.1%	-4%	A
Jun-16	279	328	85.1%	77.2%	75.1%	10%	A
Jul-16	236	265	89.1%	80.0%	75.1%	14%	A
Aug-16	159	225	70.7%	78.5%	75.1%	-4%	A
Sep-16	168	235	71.5%	77.4%	75.1%	-4%	A
Oct-16	189	190	99.5%	79.8%	75.1%	24%	A
Nov-16							
Dec-16							
Jan-17							
Feb-17							
Mar-17							

YTD:	1,406	1,762	-	79.8%	75.1%	4.7	A
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Definition
The percentage of children referred to children's social services departments whose cases go on to single assessments. The numerator is the number of single assessments started in the period recorded on ICMS. The denominator is the number of referrals in the period recorded on ICMS.

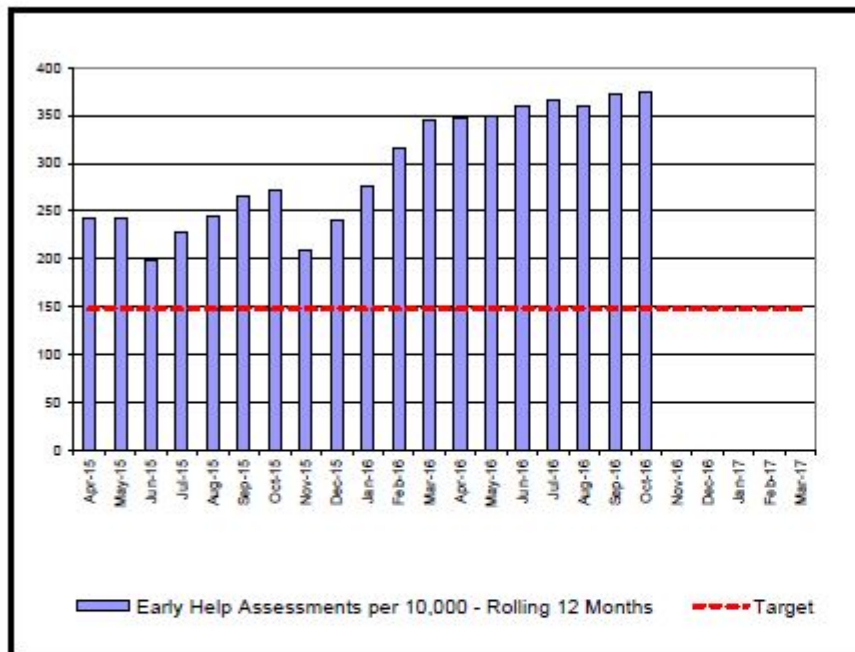
G = 75.1%	A > 70%	R < 70%
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Year	PCC Result	SN Result	ENG Result
2013-14	20.1%	19.3%	19.4%
2014-15	39.0%	16.0%	23.0%
2015-16			

CSC Commentary
Conversions to assessments has increased this month and is now showing as red as it considerably above the 75% target set. It is recognised that we are completing too many assessments in relation to statistical neighbours but it is difficult to make any substantive commentary on this at this time but this will be reviewed over the coming month to better understand the performance.

Chart 4

Early Help Assessments per 10,000 - Rolling 12 Months October 2016



Month	EHAs	12 Mths	Rate
Apr-15	101	650	242.0
May-15	133	772	242.4
Jun-15	150	922	197.9
Jul-15	138	1060	227.5
Aug-15	82	1142	245.1
Sep-15	95	1237	265.5
Oct-15	115	1268	271.7
Nov-15	170	984	208.6
Dec-15	158	1142	240.3
Jan-16	186	1328	276.6
Feb-16	188	1516	315.7
Mar-16	140	1656	344.0
Apr-16	97	1652	346.2
May-16	150	1669	349.8
Jun-16	197	1716	359.8
Jul-16	168	1746	365.9
Aug-16	54	1718	360.1
Sep-16	149	1772	371.4
Oct-16	132	1789	374.9
Nov-16			
Dec-16			
Jan-17			
Feb-17			
Mar-17			

Target	Var.	RAG
147.9	63.6%	
147.9	63.9%	
147.9	33.8%	
147.9	53.8%	
147.9	65.7%	
147.9	79.5%	
147.9	83.7%	
147.9	41.0%	
147.9	62.5%	
147.9	87.0%	
147.9	113.4%	
147.9	132.6%	
147.9	134.1%	
147.9	136.5%	
147.9	143.2%	
147.9	147.4%	
147.9	143.4%	
147.9	151.1%	
147.9	153.5%	
147.9		
147.9		
147.9		
147.9		

CSC Commentary
 The number of Early Help Assessments initiated in October has remained fairly constant taking into account the October half term with 17 more Early Help Assessment initiated in October 2016 compared to 2015. The number on the report is accurate and reflective of the information on the system on the day of the report, but is not reflective of cases that are entered onto the system and back-dated. The current rate of 374.9 per 10,000 is considerably greater than the target set of 147.9 per 10,000 and is the highest variance achieved on this set of data.

Definition
 The rate is the number of new EHAs recorded in the previous 12 months divided by the population of 0-17 year olds in Peterborough multiplied by 10,000. The number of EHAs is taken from the local EHA tracker database and is not externally valid.

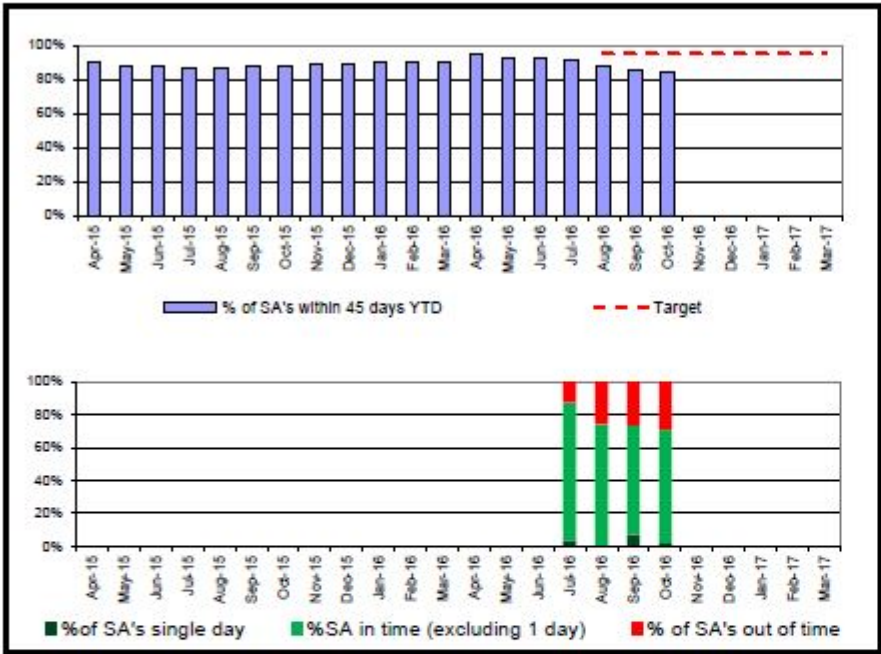
Population for denominator: 47715

G = TBC A = TBC R = TBC

Year	PCC Result	ER Result	ENG Result
2012/13	-	-	-
2013/14	-	-	-
2014/15	234.6	131.9	-

Chart 5

Single Assessment Timescales (within 45 working days) October 2016



Month	SA 45	SA >45	SA 1 day	SA All	% Mnth	% YTD	Target	RAG
Apr-15	259	29	3	288	89.9%	89.9%	95.0%	R
May-15	283	44	4	327	86.5%	88.1%	95.0%	R
Jun-15	296	41	10	337	87.8%	88.0%	95.0%	R
Jul-15	322	67	22	389	82.8%	86.5%	95.0%	R
Aug-15	270	34	6	304	88.8%	86.9%	95.0%	R
Sep-15	242	19	8	261	92.7%	87.7%	95.0%	A
Oct-15	248	24	10	272	91.2%	88.2%	95.0%	A
Nov-15	229	10	4	239	95.8%	88.9%	95.0%	G
Dec-15	210	9	14	219	95.9%	89.5%	95.0%	G
Jan-16	227	4	14	231	98.3%	90.2%	95.0%	G
Feb-16	193	14	8	207	93.2%	90.4%	95.0%	A
Mar-16	214	15	4	229	93.4%	90.6%	95.0%	A
Apr-16	228	13	3	241	94.6%	94.6%	95.0%	A
May-16	217	23	5	240	90.4%	92.5%	95.0%	A
Jun-16	186	12	6	178	93.3%	92.7%	95.0%	A
Jul-16	196	29	9	225	87.1%	91.3%	95.0%	R
Aug-16	208	72	2	280	74.3%	87.2%	95.0%	R
Sep-16	131	47	13	178	73.6%	85.4%	95.0%	R
Oct-16	112	46	3	158	70.9%	83.9%	95.0%	R
Nov-16								
Dec-16								
Jan-17								
Feb-17								
Mar-17								

YTD:	1258	242	41	1500	--	83.9%	95.0%	R
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Definition
 The number of single assessments YTD completed within 45 working days from the start of the referral start, as a percentage of the number of single assessments completed YTD.



CSC Commentary
 Given pressures within the First Response Service there has continued to be a further dip in terms of assessments being completed within 45 days with 70% of assessments being completed within statutory timescales. This has had an impact on the YTD figure (83.9%) which remains short of the 95% target.

Year	PCC Re	SN Result	ER Result	ENG Result
2012-13				
2013-14				
2014-15	90.0%	79.0%	88.0%	81.5%

Chart 6

Re-referrals within 12 months October 2016



Month	Re-Refs	Refs	% Mnth	% YTD	Target	Var	RAG
Apr-15	70	319	21.9%	21.9%	24.3%	-2.4	G
May-15	94	418	22.5%	22.3%	24.3%	-2.0	A
Jun-15	106	505	21.0%	21.7%	24.3%	-2.6	G
Jul-15	129	538	24.0%	22.4%	24.3%	-1.9	A
Aug-15	101	314	32.2%	23.9%	24.3%	-0.4	R
Sep-15	127	426	29.8%	24.9%	24.3%	0.6	R
Oct-15	160	448	35.7%	26.5%	24.3%	2.2	R
Nov-15	150	539	27.8%	26.7%	24.3%	2.4	R
Dec-15	123	394	31.2%	27.2%	24.3%	2.9	R
Jan-16	100	283	35.3%	27.7%	24.3%	3.4	R
Feb-16	86	227	37.9%	28.2%	24.3%	3.9	R
Mar-16	93	296	31.4%	28.4%	24.3%	4.1	R
Apr-16	64	243	26.3%	28.3%	24.3%	2.0	R
May-16	73	276	26.4%	28.4%	22.0%	4.4	R
Jun-16	121	328	36.9%	30.5%	22.0%	8.5	R
Jul-16	67	265	25.3%	29.2%	22.0%	7.2	R
Aug-16	52	225	23.1%	28.2%	22.0%	6.2	A
Sep-16	61	235	26.0%	27.9%	22.0%	5.9	R
Oct-16	59	190	31.1%	28.2%	22.0%	6.2	R
Nov-16					22.0%		
Dec-16					22.0%		
Jan-17					22.0%		
Feb-17					22.0%		
Mar-17					22.0%		

YTD:	497	1,762	--	28.2%	22.0%	6.2	R
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CSC Commentary
 There has been a slight increase in the re-referral rate this month although this has had a little impact on the YTD figure which sits at 28.2% which is higher than the target set (22%). This continues to be an area that requires further scrutiny and will be assisted by the developing dashboard on Early Help outcomes and increased scrutiny by the MASH Team Manager.

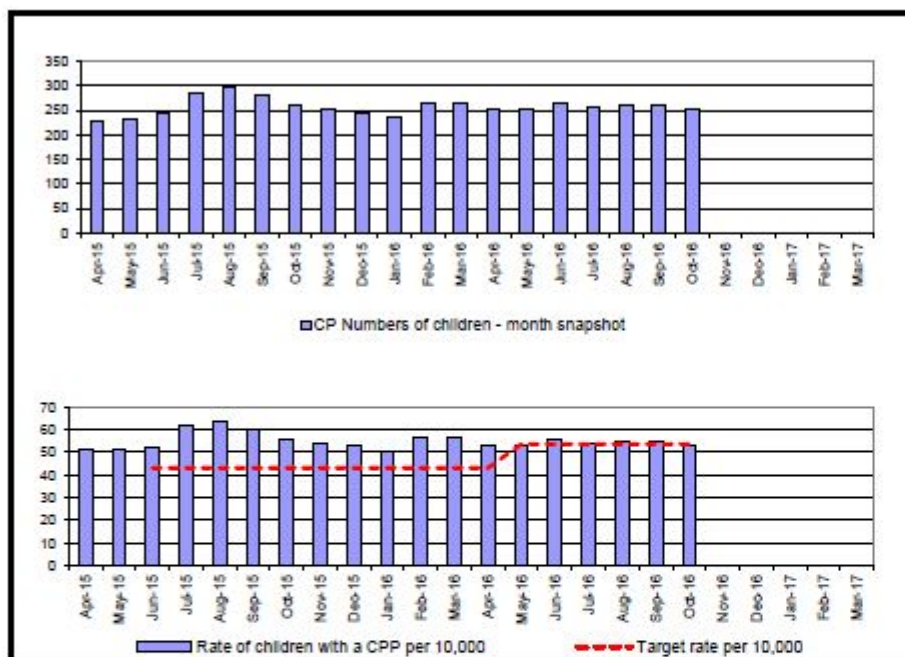
Definition
 The percentage of referrals where a previous referral has occurred within the last 12 months. If a child has more than one re-referral in the year, each one will be counted.

G<=22.0%
A>22%
R>24%

Year	PCC Result	SN Result	ENG Result
2013-14	21.8%	26.0%	23.4%
2014-15	18.3%	25.8%	24.0%
2015-16			

Chart 7

Number of Children with a Child Protection Plan per 10,000 October 2016



Month	CP	Pop.	Rate	Target	Variance	RAG
Apr-15	229	45000	50.9	43.1	18.1%	A
May-15	231	45000	51.3	43.1	19.1%	A
Jun-15	244	46600	52.4	43.1	21.5%	A
Jul-15	286	46600	61.4	43.1	42.4%	R
Aug-15	298	46600	63.9	43.1	48.4%	R
Sep-15	279	46600	59.9	43.1	38.9%	R
Oct-15	259	46600	55.8	43.1	29.0%	R
Nov-15	252	46600	54.1	43.1	25.5%	A
Dec-15	245	46600	52.8	43.1	22.0%	A
Jan-16	237	46600	50.9	43.1	18.0%	A
Feb-16	265	46600	56.9	43.1	31.9%	R
Mar-16	265	46600	56.9	43.1	31.9%	R
Apr-16	252	47715	52.8	43.1	22.5%	A
May-16	254	47715	53.2	53.6	-0.7%	G
Jun-16	264	47715	55.3	53.6	3.2%	A
Jul-16	256	47715	53.7	53.6	0.1%	G
Aug-16	260	47715	54.5	53.6	1.7%	A
Sep-16	262	47715	54.9	53.6	2.4%	A
Oct-16	252	47715	52.8	53.6	-1.5%	A
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary
 A slight decrease this month to below our own target is reflective of the volatility of this number. When looking at the last 12 months the average has decreased slightly with the expectation to reduce CP numbers to CIN where safe and appropriate to do so.

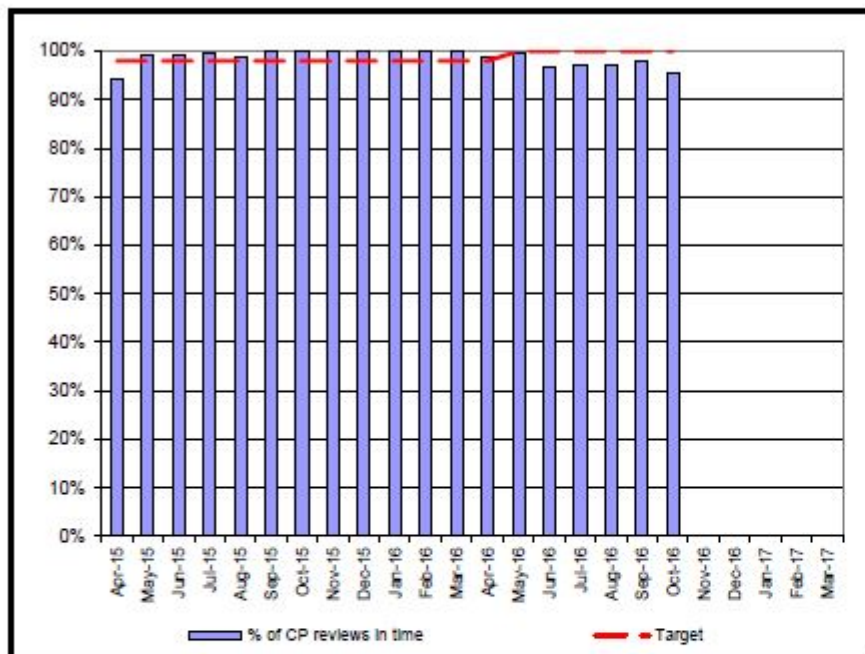
Definition
 Number of children with a current child protection plan divided by the population of 0-17 year olds in Peterborough multiplied by 10,000.
 The number of children is taken as a snapshot count at the end of each month
 Population for denominator: 47715

G = 53.6 A < 55 R > 55

Year	PCC Result	SN Result	ENG Result
2013-14	52.4	43.1	42.1
2014-15	49.6	55.5	42.9
2015-16			

Chart 8

Child Protection Reviews within timescales October 2016



Month	Num.	Denom	% of CP	Target	Variance	RAG
Apr-15	131	139	94.2%	98.0%	-3.8	R
May-15	123	124	99.2%	98.0%	1.2	A
Jun-15	139	140	99.3%	98.0%	1.3	A
Jul-15	164	165	99.4%	98.0%	1.4	A
Aug-15	165	167	98.8%	98.0%	0.8	A
Sep-15	177	177	100.0%	98.0%	2.0	G
Oct-15	211	211	100.0%	98.0%	2.0	G
Nov-15	207	207	100.0%	98.0%	2.0	G
Dec-15	198	198	100.0%	98.0%	2.0	G
Jan-16	175	175	100.0%	98.0%	2.0	G
Feb-16	185	185	100.0%	98.0%	2.0	G
Mar-16	145	145	100.0%	98.0%	2.0	G
Apr-16	190	192	99.0%	98.0%	1.0	A
May-16	171	172	99.4%	100.0%	-0.6	A
Jun-16	172	178	96.6%	100.0%	-3.4	R
Jul-16	173	178	97.2%	100.0%	-2.8	R
Aug-16	173	178	97.2%	100.0%	-2.8	R
Sep-16	179	183	97.8%	100.0%	-2.2	R
Oct-16	172	180	95.6%	100.0%	-4.4	R
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary
 There has been a drop in performance in this area over the last few months, with a slight improvement, but overall expectations are to move back to 100% compliant.

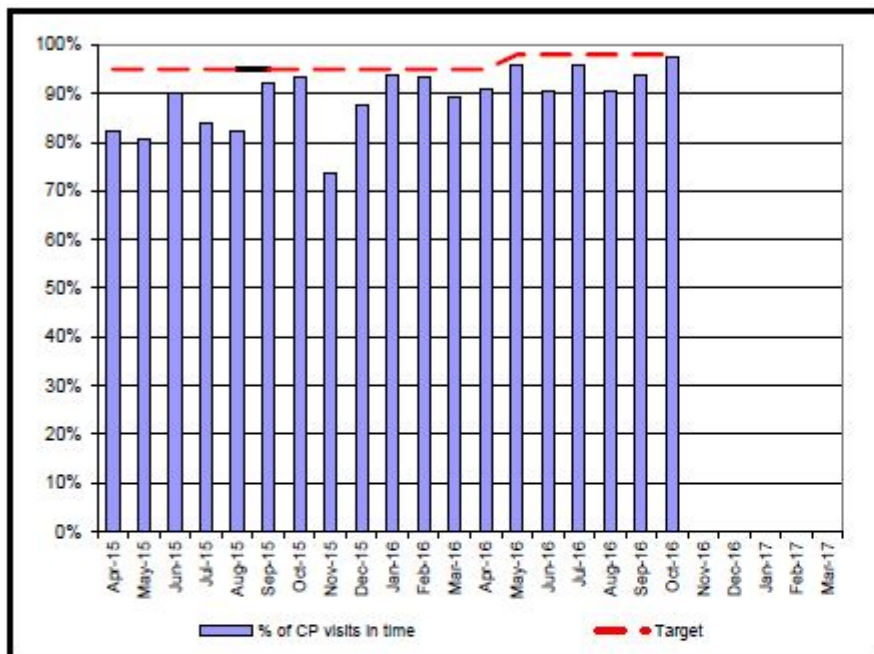
Definition
 The percentage of children with a Child Protection Plan for at least the previous three months, reviewed within the required timescales.

G = 100% **A >98% <100%** **R <98%**

Year	PCC Result	SN Result	ENG Result
2013-14	95.8%	98.0%	94.6%
2014-15	93.4%	91.7%	94.0%
2015-16			

Chart 9

Child protection statutory visits in time October 2016



Month	Num.	Denom.	% of CP	Target	Variance	RAG
Apr-15	185	201	82.1%	95.0%	-12.9	R
May-15	169	209	80.9%	95.0%	-14.1	R
Jun-15	191	212	90.1%	95.0%	-4.9	R
Jul-15	195	232	84.1%	95.0%	-10.9	R
Aug-15	225	274	82.1%	95.0%	-12.9	R
Sep-15	249	270	92.2%	95.0%	-2.8	R
Oct-15	231	247	93.5%	95.0%	-1.5	R
Nov-15	174	236	73.7%	95.0%	-21.3	R
Dec-15	206	235	87.7%	95.0%	-7.3	R
Jan-16	195	208	93.8%	95.0%	-1.3	R
Feb-16	226	242	93.4%	95.0%	-1.6	R
Mar-16	216	242	89.3%	95.0%	-5.7	R
Apr-16	220	242	90.9%	95.0%	-4.1	R
May-16	210	219	95.9%	98.0%	-2.1	R
Jun-16	214	236	90.7%	98.0%	-7.3	R
Jul-16	226	236	95.8%	98.0%	-2.2	R
Aug-16	222	245	90.6%	98.0%	-7.4	R
Sep-16	225	240	93.8%	98.0%	-4.3	R
Oct-16	227	233	97.4%	98.0%	-0.6	A
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

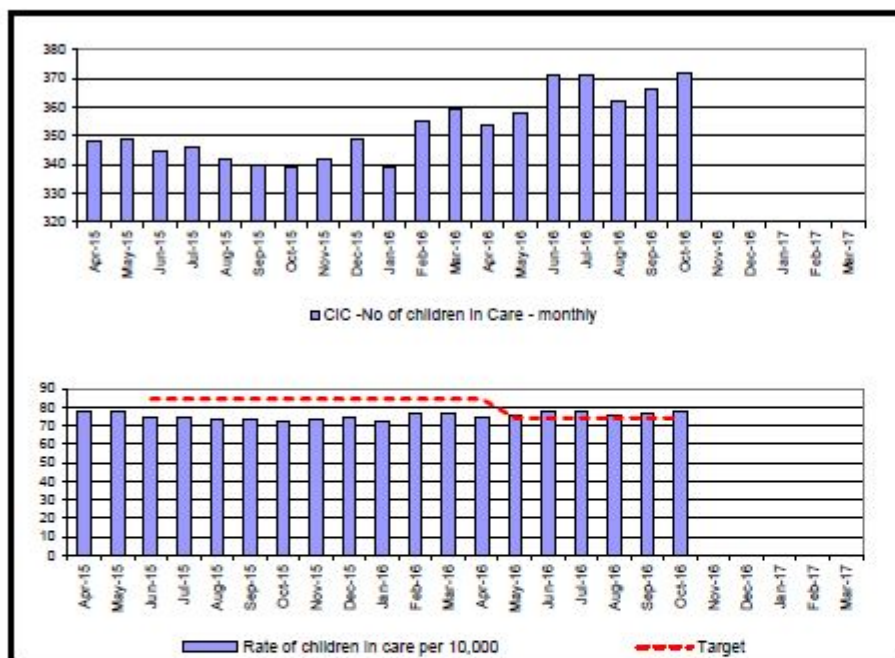
CSC Commentary
 The number of CP visits carried out over some months has been improving , with a positive increase this month with targeted management through supervision to ensure future visits are planned, with some capacity to ensure a missed visit or planned holiday will be anticipated to enable a follow up visit still remains in timescale.

Definition
 Of all children subject to a child protection plan for more than 4 weeks, the number and percentage of visits that were done within the 4 week deadline. This is snapshot data taken at the month end.

G = 98% **A > 96-98%** **R < 96%**

Chart 10

Number of Children in Care per 10,000 October 2016



Month	CiC -	Pop.	Rate of	Target	Variance	RAG
Apr-15	348	45000	77.3	84.4	-8.4%	A
May-15	349	45000	77.8	84.4	-8.1%	A
Jun-15	345	46600	74.0	84.4	-12.3%	G
Jul-15	348	46600	74.2	84.4	-12.0%	A
Aug-15	342	46600	73.4	84.4	-13.0%	G
Sep-15	340	46600	73.0	84.4	-13.6%	G
Oct-15	339	46600	72.7	84.4	-13.8%	G
Nov-15	342	46600	73.4	84.4	-13.0%	G
Dec-15	349	46600	74.9	84.4	-11.3%	A
Jan-16	339	46600	72.7	84.4	-13.8%	G
Feb-16	355	46600	76.2	84.4	-9.7%	A
Mar-16	359	46600	77.0	84.4	-8.7%	A
Apr-16	354	47715	74.2	84.4	-12.1%	G
May-16	358	47715	75.0	74.0	1.4%	A
Jun-16	371	47715	77.8	74.0	5.1%	A
Jul-16	371	47715	77.8	74.0	5.1%	A
Aug-16	362	47715	75.9	74.0	2.5%	A
Sep-16	366	47715	76.7	74.0	3.7%	A
Oct-16	372	47715	78.0	74.0	5.4%	A
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary
 The number of children in care in October rose by 6 children being accommodated. There was a sibling group of 3 accommodated via PPP who were unknown to Peterborough children's services at the time of the order being taken out.

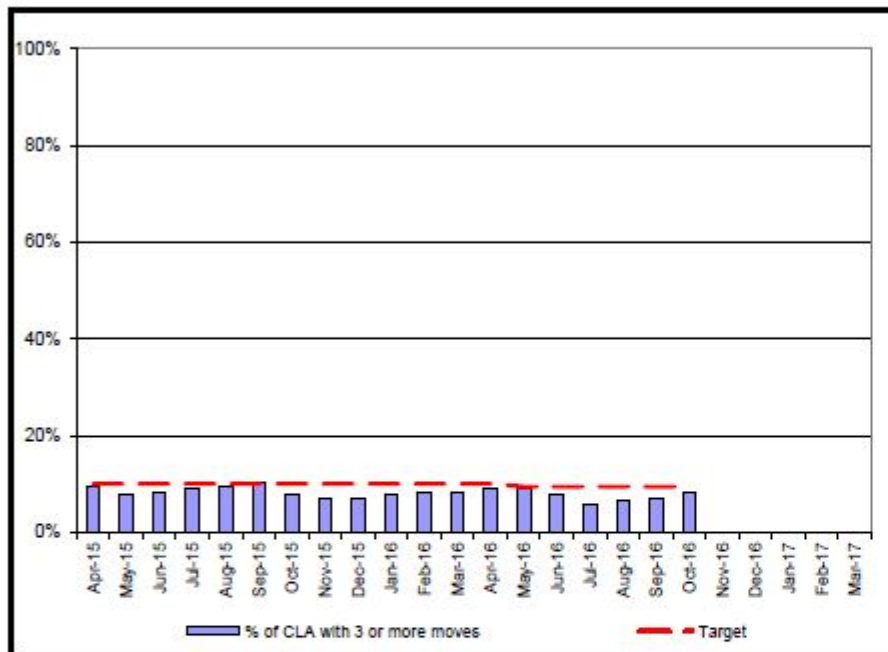
Definition
 Number of children in care divided by the population of 0-17 year olds in Peterborough multiplied by 10,000
 The number of children in care is taken as a snapshot count at the end of each month
 Population for denominator: 47715

G <=74.0 **A** >74.0 **R** >79.4

Year	PCC Result	SN Result	ENG Result
2013-14	80.0	77.2	60.0
2014-15	74.0	79.4	60.0
2015-16	75.0	79.5	60.0

Chart 11

Placement Stability: 3 or more placements during previous 12 months for CiC October 2016



Month	Num.	Denom.	% of CLA with	Target	Variance	RAG
Apr-15	33	348	9.5%	10.1%	-0.6	G
May-15	28	349	8.0%	10.1%	-2.1	G
Jun-15	29	345	8.4%	10.1%	-1.7	G
Jul-15	32	346	9.2%	10.1%	-0.9	G
Aug-15	33	342	9.6%	10.1%	-0.5	A
Sep-15	35	340	10.3%	10.1%	0.2	A
Oct-15	28	339	7.7%	10.1%	-2.4	G
Nov-15	24	342	7.0%	10.1%	-3.1	G
Dec-15	25	349	7.2%	10.1%	-2.9	G
Jan-16	26	339	7.7%	10.1%	-2.4	G
Feb-16	29	355	8.2%	10.1%	-1.9	G
Mar-16	30	359	8.4%	10.1%	-1.7	G
Apr-16	32	354	9.0%	10.1%	-1.1	G
May-16	32	358	8.9%	9.5%	-0.6	G
Jun-16	29	371	7.8%	9.5%	-1.7	G
Jul-16	21	371	5.7%	9.5%	-3.8	G
Aug-16	24	362	6.6%	9.5%	-2.9	G
Sep-16	28	368	7.1%	9.5%	-2.4	G
Oct-16	30	372	8.1%	9.5%	-1.4	G
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary
 The downward trend in this indicator for October remains within the good performance target. The variance has increased but this links to the increase in children being accommodated in October.

Definition
 The percentage of children in care at any given time with three or more placements during the last 12 months.

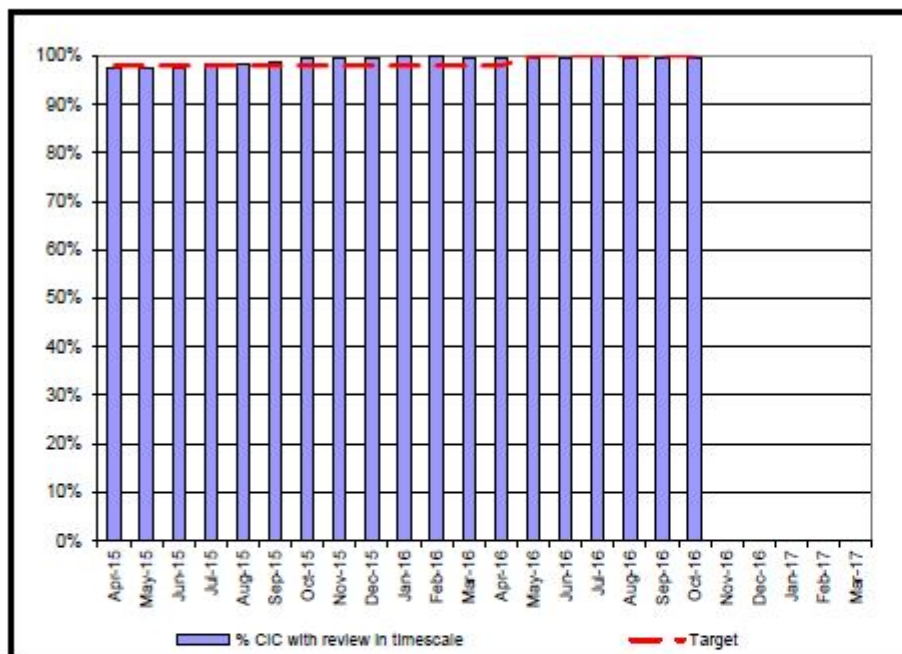
Population for denominator: 46600

G <= 9.5% A > 9.5-11.3% R > 11.3

Year	PCC Result	SN Result	ENG Result
2013-14	8.0%	11.3%	11.0%
2014-15	8.5%		
2015-16			

Chart 12

Children in Care Reviews held within timescales October 2016



Month	Num.	Denom.	% CiC	Target	Variance	RAG
Apr-15	330	338	97.6%	98.0%	-0.4	R
May-15	330	339	97.3%	98.0%	-0.7	R
Jun-15	322	330	97.6%	98.0%	-0.4	R
Jul-15	326	332	98.2%	98.0%	0.2	A
Aug-15	331	337	98.2%	98.0%	0.2	A
Sep-15	330	334	98.8%	98.0%	0.8	A
Oct-15	326	327	99.7%	98.0%	1.7	A
Nov-15	335	336	99.7%	98.0%	1.7	A
Dec-15	344	345	99.7%	98.0%	1.7	A
Jan-16	329	329	100.0%	98.0%	2.0	G
Feb-16	333	333	100.0%	98.0%	2.0	G
Mar-16	344	345	99.7%	98.0%	1.7	A
Apr-16	347	348	99.7%	98.0%	1.7	A
May-16	350	351	99.7%	100.0%	-0.3	A
Jun-16	347	348	99.7%	100.0%	-0.3	A
Jul-16	365	366	99.7%	100.0%	-0.3	A
Aug-16	355	356	99.7%	100.0%	-0.3	A
Sep-16	353	354	99.7%	100.0%	-0.3	A
Oct-16	360	362	99.4%	100.0%	-0.6	A
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary

October data indicates 2 reviews were not intimescale. This indicator looks at children who have been in care for 1 month or more and then checks if their reviews over the previous 12 months were in timescale. The issue relates to 2 children's reviews being late in July.

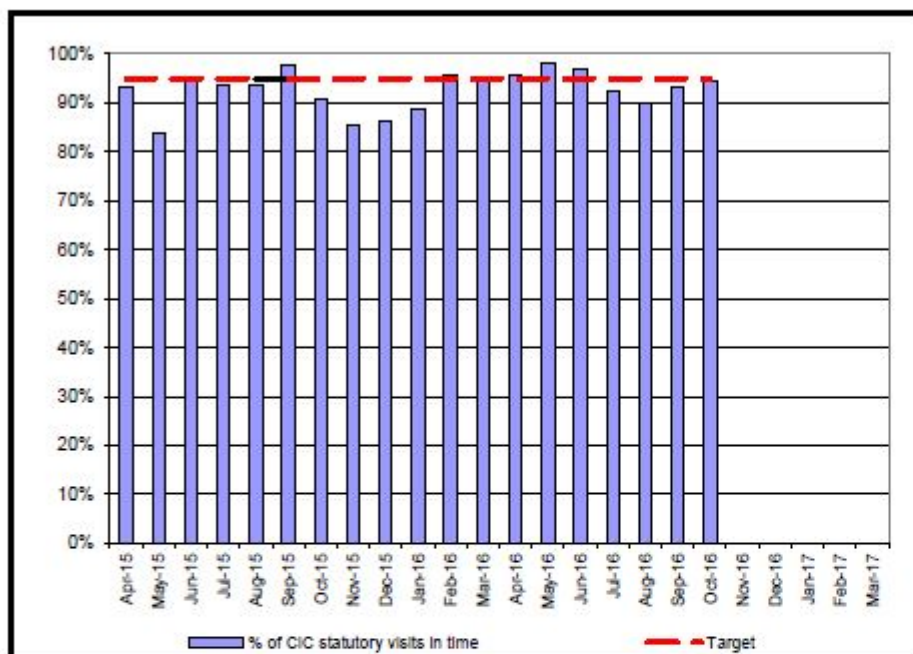
Definition

The percentage of Looked after children for at least one month, whose case was reviewed within the required timescales. The denominator is children who are LAC for at least one month at the end of the reporting month. The numerator is the number of children who have not had a review in the last 12 months recorded as outside of timescale.



Chart 13

Children in care statutory visits in time October 2016



Month	Num.	Denom.	% of	Target	Variance	RAG
Apr-15	307	329	93.3%	95.0%	-1.7	A
May-15	278	332	83.7%	95.0%	-11.3	R
Jun-15	308	324	95.1%	95.0%	0.1	G
Jul-15	300	320	93.8%	95.0%	-1.3	A
Aug-15	311	332	93.7%	95.0%	-1.3	A
Sep-15	320	328	97.6%	95.0%	2.6	G
Oct-15	295	325	90.8%	95.0%	-4.2	A
Nov-15	285	334	85.3%	95.0%	-9.7	R
Dec-15	288	332	88.1%	95.0%	-8.9	R
Jan-16	287	324	88.6%	95.0%	-6.4	R
Feb-16	313	327	95.7%	95.0%	0.7	G
Mar-16	318	334	95.2%	95.0%	0.2	G
Apr-16	333	348	95.7%	95.0%	0.7	G
May-16	339	348	98.0%	95.0%	3.0	G
Jun-16	327	337	97.0%	95.0%	2.0	G
Jul-16	327	354	92.4%	95.0%	-2.6	A
Aug-16	317	353	89.8%	95.0%	-5.2	R
Sep-16	325	348	93.4%	95.0%	-1.6	A
Oct-16	333	352	94.6%	95.0%	-0.4	A
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary

October performance data indicates an improvement on statutory visits occurring within timescale. Systems and process are being reviewed to ensure forward planning for all planned statutory visiting.

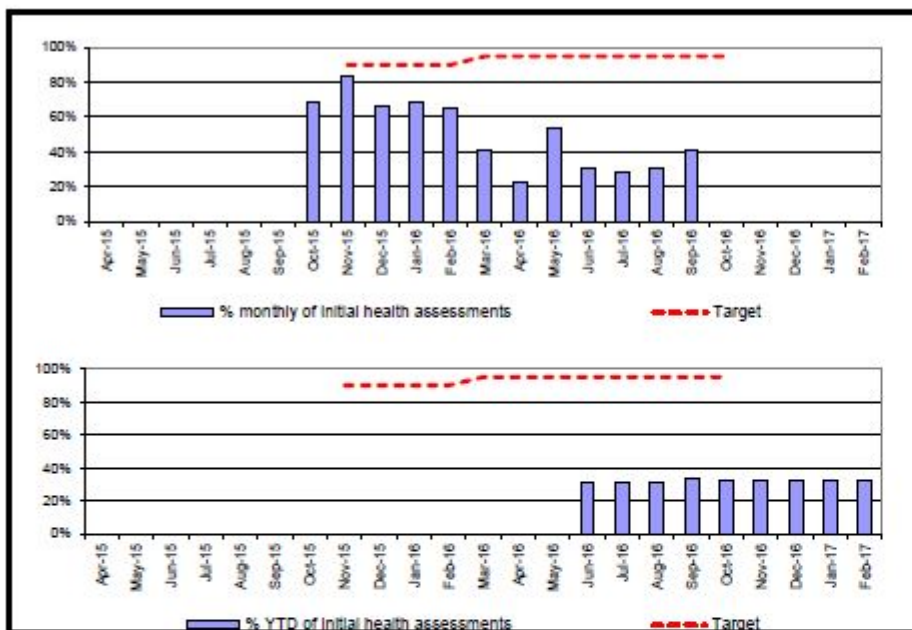
Definition

Of all Children in Care that have been looked after for more than 6 weeks, the number and percentage of visits that were completed within the 6 week deadline (or within three months for those Children in Care that have been looked after for more than 12 months and whose placement is deemed to be permanent). This is snapshot data taken at the month end.

G = 95% **A > 90%** **R < 90%**

Chart 14

Initial health assessments completed within 20 working days of child entering care October 2016



Month	Init.HA	CiC St	%	% YTD	Target	Var	RAG
Apr-15	8	10					
May-15	6	13					
Jun-15	12	22					
Jul-15	4	15					
Aug-15	10	13					
Sep-15	6	11					
Oct-15	11	16	68.8%	0.0%			
Nov-15	10	12	83.3%	0.0%	90.0%		
Dec-15	6	9	66.7%	0.0%	90.0%		
Jan-16	13	19	68.4%	0.0%	90.0%		
Feb-16	13	20	65.0%	0.0%	90.0%		
Mar-16	9	22	40.9%	0.0%	95.0%		
Apr-16	2	9	22.2%	0.0%	95.0%	-95.0	R
May-16	7	13	53.8%	0.0%	95.0%	-95.0	R
Jun-16	9	29	31.0%	31.0%	95.0%	-64.0	R
Jul-16	2	7	28.6%	30.6%	95.0%	-64.4	R
Aug-16	4	13	30.8%	30.8%	95.0%	-64.4	R
Sep-16	7	17	41.2%	33.3%	95.0%	-61.7	R
Oct-16	0	1	0.0%	32.8%	95.0%	-62.2	R
Nov-16				32.8%		32.8	
Dec-16				32.8%		32.8	
Jan-17				32.8%		32.8	
Feb-17				32.8%		32.8	

YTD:	40	111	-	36.0%	95.0%	-59.0	R
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CSC Commentary
 In October there were 14 IHA carried out, and 10 were completed within the 20 day timescale, this equates to 71.5%. The 4 assessments completed outside of timescale were due to appointments offered but non attendance x 2, and a delay due to a legal matter for the other 2.

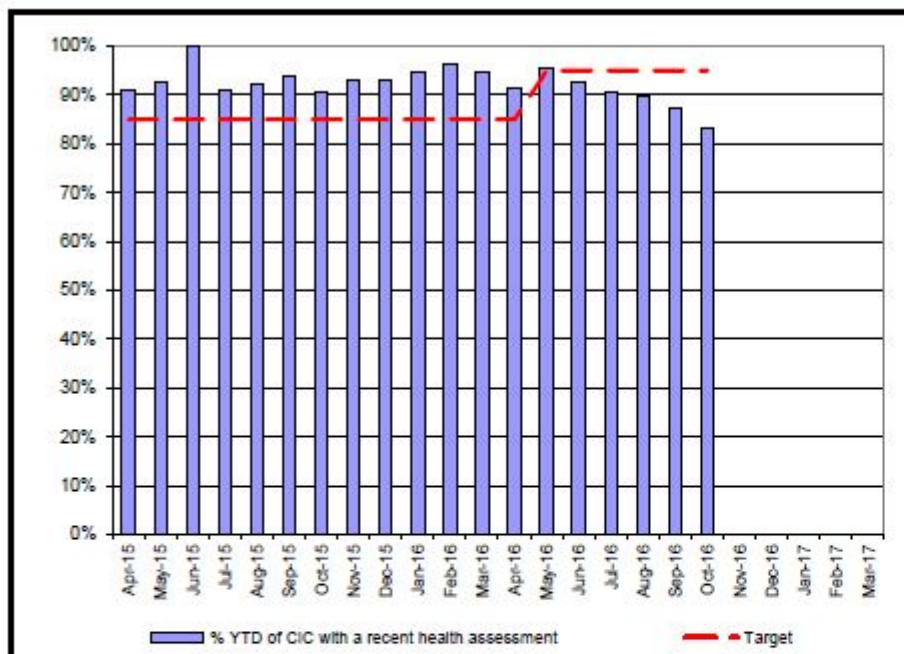
Definition
 The number of children becoming looked after that have an initial health assessment recorded within 20 working days of the child entering care. The number of children is measured one month in arrears to enable time for the 20 day period to elapse and excludes cases where the episode of care was closed within 20 days and also children entering care because they have been placed on remand (because the remand institution is responsible for completing the initial health assessment).

G >= 95%	A > 85 -95%	R < 85%
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50

Chart 15

Health of Children in Care - Annual Health Assessments October 2016



Month	Num.	Denom.	% YTD	Target	Variance	RAG
Apr-15	232	255	91.0%	85.0%	6.0	A
May-15	237	256	92.6%	85.0%	7.6	A
Jun-15	253	253	100.0%	85.0%	15.0	G
Jul-15	219	241	90.9%	85.0%	5.9	A
Aug-15	221	240	92.1%	85.0%	7.1	A
Sep-15	224	239	93.7%	85.0%	8.7	A
Oct-15	210	232	90.5%	85.0%	5.5	A
Nov-15	216	232	93.1%	85.0%	8.1	A
Dec-15	212	228	93.0%	85.0%	8.0	A
Jan-16	211	223	94.6%	85.0%	9.6	A
Feb-16	210	218	96.3%	85.0%	11.3	G
Mar-16	212	224	94.6%	85.0%	9.6	A
Apr-16	211	231	91.3%	85.0%	6.3	A
May-16	230	241	95.4%	95.0%	0.4	G
Jun-16	215	232	92.7%	95.0%	-2.3	A
Jul-16	207	228	90.8%	95.0%	-4.2	A
Aug-16	211	235	89.8%	95.0%	-5.2	A
Sep-16	210	241	87.1%	95.0%	-7.9	A
Oct-16	200	240	83.3%	95.0%	-11.7	R
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary
 Performance for this target continues to slip. Underlying factors continue to affect this indicator remain static with a significant number of teenagers refusing to engage in the process. The system and process factors will be reviewed by the new interim HOS for CIC to work on improving this target.

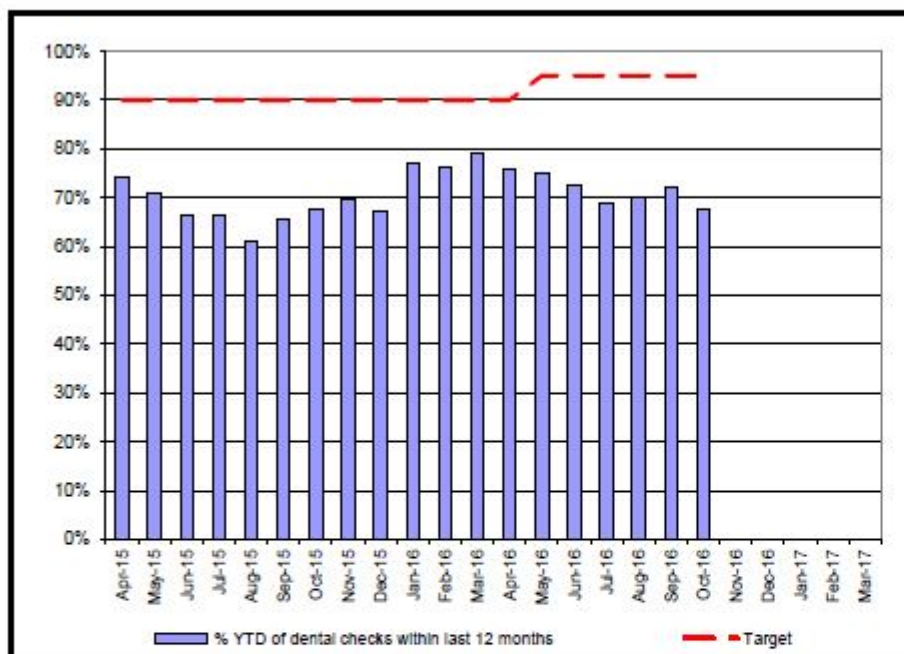
Definition
 Of the children who had been in care for at least 12 months the proportion who had an annual health assessment during the previous 12 months.

G >= 95% A > 85% R < 85%

Year	PCC Result	SN Result	ENG Result
2013-14	93.9%	89.1%	88.4%
2014-15			
2015-16			

Chart 16

Children in care (aged 3-17 years) with dental checks held within previous 12 months October 2016



Month	Num.	Denom.	% YTD	Target	Variance	RAG
Apr-15	213	287	74.2%	90.0%	-15.8	R
May-15	206	291	70.8%	90.0%	-19.2	R
Jun-15	195	293	66.6%	90.0%	-23.4	R
Jul-15	194	292	66.4%	90.0%	-23.6	R
Aug-15	176	289	60.9%	90.0%	-29.1	R
Sep-15	191	291	65.8%	90.0%	-24.4	R
Oct-15	196	289	67.8%	90.0%	-22.2	R
Nov-15	204	293	69.6%	90.0%	-20.4	R
Dec-15	198	295	67.1%	90.0%	-22.9	R
Jan-16	222	288	77.1%	90.0%	-12.9	R
Feb-16	229	301	76.1%	90.0%	-13.9	R
Mar-16	244	308	79.2%	90.0%	-10.8	R
Apr-16	239	315	75.9%	90.0%	-14.1	R
May-16	235	313	75.1%	95.0%	-19.9	R
Jun-16	235	323	72.8%	95.0%	-22.2	R
Jul-16	223	323	69.0%	95.0%	-26.0	R
Aug-16	221	315	70.2%	95.0%	-24.8	R
Sep-16	226	314	72.0%	95.0%	-23.0	R
Oct-16	215	318	67.6%	95.0%	-27.4	R
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

CSC Commentary

The slight improvement seen in August has declined in September and the underlying factors outlined last month remain static at this time. They are young people refusing to have dental checks and delays in young people seeing a dentist for check ups.

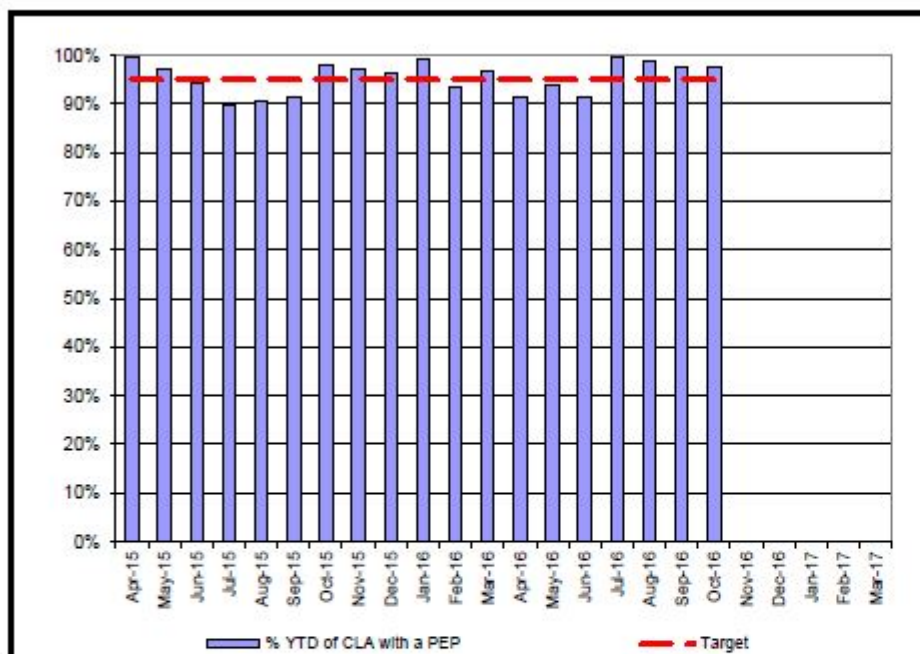
Definition

The percentage of children looked after who have had a dental check within the previous 12 months. Children looked after aged between 3 and 17 years old that have a dental check recorded on Liquidlogic that was completed within the previous 12 months. The denominator is the number of children looked after (3 - 17) at the month end.

G >= 95%	A > 90%	R < 90%
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Chart 17

Personal Education Plans (PEPs) October 2016



Month	Num.	Denom.	% YTD	Target	Variance	RAG
Apr-15	213	214	99.5%	95.0%	4.5	G
May-15	214	220	97.3%	95.0%	2.3	G
Jun-15	212	225	94.2%	95.0%	-0.8	G
Jul-15	206	230	89.6%	95.0%	-5.4	R
Aug-15	193	213	90.6%	95.0%	-4.4	A
Sep-15	196	213	91.5%	95.0%	-3.5	A
Oct-15	206	210	98.1%	95.0%	3.1	G
Nov-15	215	221	97.3%	95.0%	2.3	G
Dec-15	214	222	96.4%	95.0%	1.4	G
Jan-16	216	218	99.1%	95.0%	4.1	G
Feb-16	217	232	93.5%	95.0%	-1.5	A
Mar-16	232	240	96.7%	95.0%	1.7	G
Apr-16	222	243	91.4%	95.0%	-3.6	A
May-16	233	248	94.0%	95.0%	-1.0	A
Jun-16	232	254	91.3%	95.0%	-3.7	A
Jul-16	253	254	99.6%	95.0%	4.6	G
Aug-16	250	253	98.8%	95.0%	3.8	G
Sep-16	219	224	97.8%	95.0%	2.8	G
Oct-16	219	224	97.8%	95.0%	2.8	G
Nov-16						
Dec-16						
Jan-17						
Feb-17						
Mar-17						

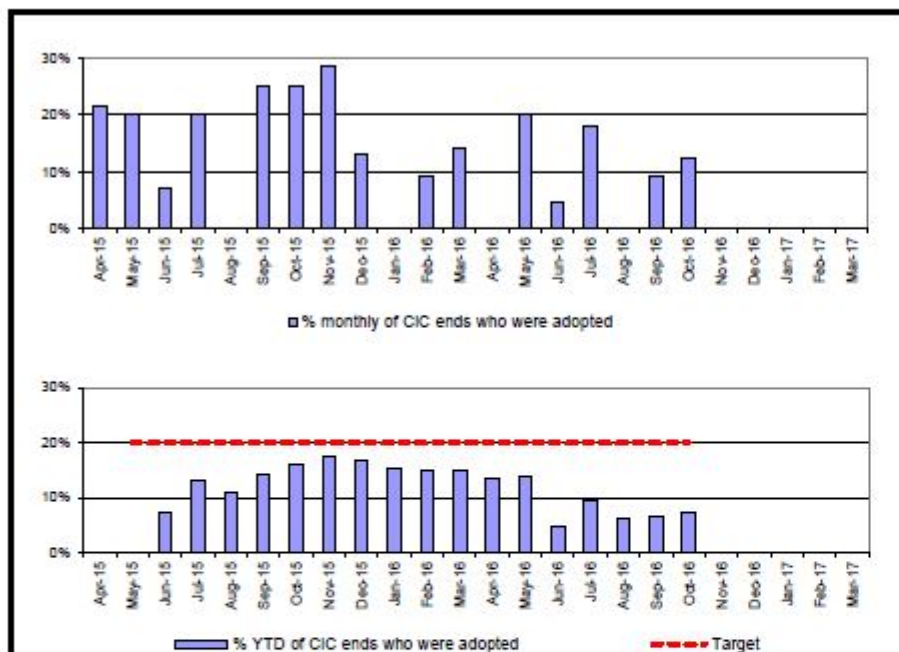
CSC Commentary
 Compliance rates continue to be high; recording can still be improved and this is being addressed with team managers .

Definition
 The denominator is the number of children in care who are of school age. The numerator is of those children, the number that have a PEP added to the system.

G = >95% **A=95%-90%** **R < 90%**

Chart 18

Percentage of children adopted October 201



Month	Adop.	CiC Ends	% monthly	% YTD	Target	Var	RAG
Apr-15	3	14	21.4%	0.0%	20.0%	-20.0	A
May-15	2	10	20.0%	0.0%	20.0%	-20.0	G
Jun-15	2	28	7.1%	7.1%	20.0%	-12.9	R
Jul-15	5	25	20.0%	13.2%	20.0%	-6.8	G
Aug-15	0	11	0.0%	10.9%	20.0%	-9.1	R
Sep-15	5	20	25.0%	14.3%	20.0%	-5.7	A
Oct-15	4	16	25.0%	18.0%	20.0%	-4.0	A
Nov-15	4	14	28.6%	17.5%	20.0%	-2.5	A
Dec-15	3	23	13.0%	16.8%	20.0%	-3.2	R
Jan-16	0	14	0.0%	15.2%	20.0%	-4.8	R
Feb-16	1	11	9.1%	14.8%	20.0%	-5.2	R
Mar-16	1	7	14.3%	14.8%	20.0%	-5.2	R
Apr-16	0	16	0.0%	13.5%	20.0%	-6.5	R
May-16	2	10	20.0%	13.8%	20.0%	-6.2	G
Jun-16	1	21	4.8%	4.8%	20.0%	-15.2	R
Jul-16	2	11	18.2%	9.4%	20.0%	-10.6	A
Aug-16	0	18	0.0%	8.0%	20.0%	-14.0	R
Sep-16	1	11	9.1%	6.6%	20.0%	-13.4	R
Oct-16	1	8	12.5%	7.2%	20.0%	-12.8	R
Nov-16					#####		
Dec-16					#####		
Jan-17					#####		
Feb-17					#####		
Mar-17					#####		

YTD:	7	95	--	7.4%	20.0%	-12.6	R
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CSC Commentary
 The percentage of children who ceased to be in care as a result of an adoption order is within 1% of the performance last year. Given the national context of a growth in SGOs and a decline in adoption orders the RAG rating will need adjusting for this indicator. This is to be addressed.

Definition
 The number of children adopted as a percentage of the number of children who ceased to be in care



Year	PCC Result	SN Result	ENG Result
2013-14	18.0%	22.4%	17.0%
2014-15	19.0%	24.0%	17.0%
2015-16	17.0%	21.0%	15.0%

CHILDREN & EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM NO. 8
5 JANUARY 2017	PUBLIC REPORT

Report of the Service Director for Adults Services & Communities		
Contact Officer	Pat Carrington, Assistant Director Skills & Employment	Tel. 761361

APPRENTICESHIPS, SKILLS & IMPACT ON REDUCTION IN NEET FIGURES

1. PURPOSE

- 1.1 To give an update on City College Peterborough (CCP) since the last report to the Scrutiny Committee in January 2016
- To inform the Committee on the role of CCP in delivering improved educational and other outcomes for the city.
 - To report on, as requested, Apprenticeships, Skills & Impact on Reduction in NEET figures.

2. RECOMMENDATIONS

- 2.1 The Committee to review and note the report.

The Committee to make any recommendations in line with the objectives of City College Peterborough.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 All of the work delivered by City College Peterborough (CCP) is delivered in line with its objectives to:
1. advance education
 2. advance health
 3. relieve unemployment
 4. relieve poverty

and therefore contributes to the Council's priorities to; improve educational attainment and skills, safeguard vulnerable children and adults, keep all our communities safe, cohesive and healthy, achieve the best health and wellbeing for the city.

- 3.2 City College Peterborough falls within the portfolio of the Leader and Cabinet Member for Education, Skills, University and Communications.

4. BACKGROUND

- 4.1 At the last report to Scrutiny Committee, CCP explained how it has further strengthened its links to local community strategies in a number of ways, including the Principal now taking on a head of post-16 role in the council and the running of the Day Opportunity Centres for people with learning disabilities.

- 4.2 This has, in the past year, developed further including the setting up and initial implementation of the Community Serve Programme, an initiative to support the growth of adaptable and sustainable communities.
- 4.3 In addition to this, the Principal is taking on the role of the city skills lead with responsibility in the Local Authority (LA) for the writing and implementation of a citywide post-16 skills strategy, leading for PCC on the implementation of the skills and employment section of the Cambridgeshire and Peterborough Devolution deal and representing the LA in the Government's review of Post-16 Education (FE). With this responsibility, the LA role has been changed from a Head of Service role to Assistant Director Skills and Employment.
- 4.4 City College now employs 240 staff, supports circa. 5,370 people (380,423 hours of support), has 5 permanent venues, manages the PCC rooms at the Education Conference Centre in the Library and is currently setting up 3 Community Serve Hubs.
- 4.5 The college's national, regional and local profile is still growing and thus that of Peterborough, with its Principal and Senior Leadership Team getting further involved in national steering groups that also help inform Policy.
- 4.6 These include:
- National - the Principal as a director of Horex (national organisation representing adult and community learning) and a Vice Principal sitting on the Education Training Foundation (ETF) Strategic Development Network group. They have also both been commissioned to deliver nationally Senior Leadership Training to Heads of Service in other Local Authorities. The Principal was also asked to be a Key Note Speaker, after the Minister, at the ETF's National Leadership in Education Conference, and in early 2016 City College also hosted a visit from the Minister of State for Skills, who was very impressed with the innovative way the college worked, its results and the way in which it had grown its apprenticeship provision whilst maintaining a high level of quality.
 - Regional - the Principal is a member of an Ofsted East of England Learning and Skills reference group and is also an external representative on Ofsted regional Complaints' Scrutiny Board. A Vice Principal is Chair of the GCGP LEP Work Based Learner Provider Network.
 - Local – The Principal is joint Chair of the City's Skills Partnership Board, and The Vice Principals' memberships include the City's Safeguarding Training and Development Group, the Tackling Wordlessness in Peterborough group, three sub-groups of the Peterborough Skills' Partnership Board (which are employment and supporting labour market mobility, social inclusion and helping to combat poverty, and Education, skills and lifelong learning). As well as these, we sit on the Health, and Wellbeing Board, the Syrian Refugee Task and Finish Group, the Cross Keys (Social Housing) Residents' Board as a stakeholder, the Prevent boards, the School Readiness Group, the Cohesion and Diversity Forum, the Learning Disability Partnership Board and the Older People's Partnership Board.

5. KEY ISSUES

5.1 Developing pathways for young people with SEND transitioning to adulthood

In co-production with people using Day Opportunities support, parents, carers and staff, the department has continued to transform its support with the default option on referral to employment and skills development as an alternative to traditional building-based day services. This includes support to secure paid employment, work experience or voluntary placement within organisations located across Peterborough or within a range of supported enterprises which provide goods and services to companies, community groups and individuals. The supported enterprises also develop key skills for independence such as cooking or laundry and prevent de-skilling or escalation of problems through early identification and guidance to resolve.

- 5.2 Following building development, the first of four hubs opened at Brook Street and provides facilities to enable people with learning disabilities and complex needs to access city centre amenities independently or, where there is an assessed need, with support. The hub includes a changing/showering facility as well as a kitchenette to enable people with specific care needs to remain within the community therefore avoiding travel to home or back to the Kingfisher Centre. The hub also provides people with higher support needs independent access to City College amenities, which would not have been possible at previous sites. Feedback from all stakeholders has been overwhelmingly positive.
- 5.3 Work on the Employability Hub at 441 Lincoln Road is now in progress and this will provide the same provision as the City Centre Hub as well as specific support for securing work. Although building work at the Kingfisher Centre is still in the planning stage, the hub support is in place, ensuring people have access to support that meets their individual needs and provides opportunities to access the community provision in the area such as the gym and library, parks, theatres, shops and cafes.
- 5.4 Additional funding has been secured through successful grant applications for equipment to support people with complex needs. This has included hand and wheelchair accessible bikes, specialised seating, adult walkers and a magic carpet. Working in partnership with Disability Peterborough, Day Opportunities has developed its pioneering Digital C.V. project, providing over 100 people with the opportunity to create a digital C.V. and helping people who face barriers to employment to recognise the skills and attributes they possess, develop confidence, create alternative pathways to employers and secure jobs.
- 5.5 Other work that has developed during the year includes:
- A dedicated website (www.ccpdayopportunities.co.uk) and social media accounts
 - The Orange Book providing a range of accredited and non-accredited courses for service users, staff, parents and carers. This provides a unique opportunity for all to access training and offers skills' development to avoid an increased need for health and social care such as "People Moving People", first aid and food safety. Over a period of four months, 108 distinct learners attended at least one course each
 - Significant opportunities for staff skills development to further increase the support provided. This included apprenticeships in Health and Social Care or Team Leading, Level 2 to 5 qualifications in areas such as Mental Health or Dyslexia Awareness, Supported Employment or a Diploma in Leadership and Management
 - A restructure to ensure staffing is aligned to the support delivered to enable all to receive the right support at the right time from suitably experienced and qualified staff
 - A fleet of new vehicles that better suit the support provided and the needs of service users
 - Achievement of £292k savings within the timescales required by Cabinet with no impact to front line services

5.6 **New Initiatives**

5.6.1 **Community Serve**

Through discussions with PCC, the College has introduced Community Serve into the following areas within the City: Westwood and Ravensthorpe; the Ortons with a particular emphasis on Orton Malborne; and the "Can-Do" area of Millfield, New England and Central ward. The priorities that the College are concentrating on are:

- Isolation
- Carers
- Life Limitations
- Communities

- 5.6.2 The initiatives planned to support the introduction of Community Serve will be based on need and co-designed by local residents. However, the initial framework that will be common across all three pilot areas will be:

- A physical Hub
- Local Volunteering
- A local Time bank
- A Super-Kitchen, offering Community Social Dining
- Delivery of Skills and Employment programmes
- Classes to support Health and Well-Being
- Preventative and support work
- Redevelopment of open spaces
- Information, Advice and Guidance
- Setting up Community Serve points

A substantial amount of work has already taken place with hubs identified in each of the areas.

- 5.6.3 At time of writing, and following three successfully piloted community dining events at Brook Street that attracted an average of 50 people at each event, Gladstone Community Centre within the Can Do area will host its first community dining event, Community Meet and Eat, on December 14th. Public health will be supporting this event and offer health MOTs for those residents that attend.
- 5.6.4 A Community Meet and Eat is also planned in the Ortons on December 15th: this is a collaborative approach with the Big Local and Cross Keys Homes. Wraparound services supporting this event will include topics covering Health and Skills.
- 5.6.5 The College has now recruited two area co-ordinators to support the introduction of this initiative and both will be permanently based within the Community Hubs.
- 5.6.6 This initiative is an exciting opportunity that is being supported by many key partners and local community groups across the City.

5.7 **Other New College Initiatives**

5.7.1 Adult Education

- There have been many examples of initiatives to engage disadvantaged learners and people with no/low skills and barriers to employment. These include an ESOL Parents' School Engagement programmes with families; free short courses to train people in the community to teach basic survival ESOL with a commitment in return to do some volunteer English teaching in their communities; an Employability Hub at the Allama Iqbal Centre; collaboration with the NHS to run projects to improve early years childcare among parents; training communities to create culture boxes and share them with other communities to improve understanding and tolerance; Access Champions and MENA new arrivals. Because raising levels of parents' and children's literacy is a local priority, for 6 weeks over the school summer holidays, a pop-up shop in Bridge Street opened its doors as part of a collaboration between Peterborough Literacy Trust, City College Peterborough and the Council. Supported by volunteers and tutors from the College, the initiative aimed to inspire a love of reading and raise awareness of the importance of literacy skills. Families were able to pick up a free book, take part in fun literacy activities, get stuck into sharing stories in the reading area, find out where to get literacy support in the city and enter competitions to win prizes. The importance of healthy eating was also promoted with two weeks dedicated to celebrating nutritious food and recipes, which are being compiled to produce a recipe book. An astonishing 2,800 individuals and families visited the shop and over 5,000 books were given away.
- 5.7.2 • Adult Skills and Community funding was used to complement the Day Opportunities services, to maximise learning and training opportunities and minimise long term reliance on public funds for supported people and their parents and carers. In a co-production process, Day Opportunities service users, staff, parents and carers worked with curriculum teams to decide what learning would benefit them. This was so well received that further opportunities are

being planned from January 2017.

- 5.7.3
- Following a very successful first year of the national Mental Health Pilots funded by DfE (formerly BIS), CCP was awarded funding for the second and final year of this national pilot, which aims to test the impact of informal community learning to support people with mild to moderate mental health challenges as anxiety, insomnia and depression to better manage their symptoms.

5.7.4 Young People and Apprenticeship Provision

- 96% of our Apprentices remained in employment once their training was completed.
- City College Peterborough is advising Peterborough City Council's application to become a national trailblazer for person-centred commissioning of Apprenticeships.
- NHS England Trust have asked City College to scope the skills, recruitment and succession planning requirements of the Trust's workforce to ensure the Apprenticeship Levy opportunity is fully maximised
- City College Peterborough has been named as the preferred provider to deliver Peterborough City Council's Apprenticeships funded by the Apprenticeship Levy.
- The Vice Principal was requested by the Ofsted Regional Lead to present our Apprenticeship model at the regional improvement seminar in March 2016.
- Our "Access Champions" have been commissioned by the Local Authority to undertake a formal review of the Local Offer, which is housed on the City Council website. They are holding focus meetings with young people around the city under the title "The Big Youth Shout Out".
- City College Peterborough is now chairing the Preparing for Adulthood meeting to drive forward transition improvements in health, education, employment and community inclusion. This is strategically reported upon at the SEN Transformation and Disability Board.
- Creation of a "Bespoke Learning and Study Centre" facilitated by our tutors and accessible.
- The college is currently developing and delivering a pathway to careers in health, starting with engaging with the young person whilst at school with them becoming health ambassadors for the NHS and then having a pathway through Apprenticeships to the role of associate nurse. This pathway has been designed and planned in partnership with Health England and the school.

5.7.5 General

The College was recently announced as the National Gold Award winner in the Educational Establishments (Sustainability) category of the 2016 International Green Apple Awards for Environmental Best Practice. The award was presented at the House of Commons, Palace of Westminster, London in November.

5.7.6 Funding

August 2016 saw the two previously separate funding streams for adult classroom learning and training (adult skills qualification learning and informal, non-qualification learning) being combined into a single funding pot, the Adult Education Budget (AEB). This change will facilitate the creation of more effective "pathways of learning" for low-skilled adults by utilising informal, short periods of first steps learning to engage the hardest to reach and then to move them on to work, volunteering or more formal learning with qualifications.

For the academic year 2016-17, all traditional adult non-qualification learning for leisure, such as arts

5.7.7 and crafts, languages, literature and history no longer attract public funding. These courses have formed the backbone of CCP's provision for many years and are still hugely popular, adding to the richness and diversity of the organisation. This type of learning also offers many benefits to learners' health and wellbeing and, in addition, the fees learners pay form an important part of the organisation's overall income, allowing more free courses to be offered in the community to those who cannot pay. The new fees policy implemented for this provision was developed in consultation with learner representatives and to date no adverse impact on enrolment numbers has been seen.

5.7.8 In Apprenticeships, our Ofsted visit in November 2016 recognised the 363% growth in delivery. Ofsted also noted our quality and quantity had grown simultaneously resulting in success rates that are well over national average. In adult qualifications, the very high (and well above national average) overall success rates of 94%, including 100% in GCSE Maths and English, were deemed by Ofsted to be so good that this area was not a line of enquiry in their inspection.

5.7.9 CCP successfully tendered to pilot with the NHS the impact of informal learning in recovery from mild to moderate mental health problems. This was the only tender awarded in the Eastern region. The college also submitted a successful tender to the DWP Flexible Support fund to deliver a project to support women into self-employment and another tender to work with a charity to support ex-offenders into the construction industry.

5.7.10 **Top Line Results**

Success rates (those that started a course and went on to achieve their planned qualification).
Achievement rates (on non-qualification courses those that achieved their personal objectives and had a positive impact).

Area	Success / Achievement Rate	Comparator
	2015/16	
Apprenticeships	80%	72% national benchmark*
English and maths	75% (timely**) 82.5%	58% national benchmark* 70% national bench mark
Adult Skills	94% (s)	88% national benchmark*
Community Learning	97% (a)	No national benchmarks available
Study Skills	71%	The Study Programme cohort has changed significantly over the last few years with an increase in students with multiple barriers to education

* source, Skills Funding Agency national success rates

** Those who achieve within 12 weeks of their anticipated leave date

5.7.12 There are no significant achievement gaps between different groups i.e. ethnicity, disability and gender.

5.8 **Apprenticeships, Skills & Impact on Reduction in NEET figures**

Apprenticeships

5.8.1 Apprenticeships in Peterborough are growing, but further growth is still needed. In order to assist growth, as part of the Devolution agreement PCC had the opportunity to set our own criteria for the AGE grant. This grant is there to support small business financially to take on an apprentice. The national criteria is a payment of £1,500 for a business of less than 50 employees to take on an apprentice, subject to them not having had one in the past 12 months.

5.8.2 From August 1st 2016, we have been administering the AGE grant for the Combined Authority. The criteria we have implemented for our area is £2,000 for a 16-18 apprentice and £1,500 for a 19-24-

year-old for a business with less than 250 employees, which can take up to 5 apprentices a year.

5.8.3 Peterborough Apprenticeship Figures

Q3 2015-16 (Aug-Apr)

	All Apprenticeships			
	Under 19	19-24	25+	All Ages
Cambridgeshire	970	940	1370	3280
Forest Heath	90	90	130	310
North Hertfordshire	180	200	200	580
Peterborough	290	360	620	1270
Rutland	60	60	90	210
St Edmundsbury	200	240	240	680
Uttlesford	140	130	140	410
West Norfolk and Kings Lynn	290	260	480	1030
LEP Total	2220	2280	3270	7770

Figure 1 Peterborough Apprenticeship figures in comparison to others in the LEP area.

As previously stated, City College Peterborough is growing its Apprenticeship provision, and, in line with its constitution, has only used government funding for Apprenticeships locally.

5.8.4 Skills

Unemployment in Peterborough is lower than the national average with only 20% economically inactive but we have 13% fewer top earners than the national average and 13% more lower earners than the national average.

Skills are key to addressing this and to ensure that there is the right provision in the right location at the right time.

As shown above, City College Peterborough is taking a holistic approach to the skills' development of local people to support economic development and the wellbeing of the City, its communities and residents.

5.8.5 NEET

Current Year 2016/17	Apr-16	May-16	Jun-16	Jul-16	Aug-16
Adjusted NEET	5.40%	5.10%	5.00%	5.30%	5.70%
In Learning	87.41%	87.53%	88.11%	87.87%	87.43%
Not Known	3.65%	3.76%	3.22%	3.06%	3.00%

Previous Year 2015/16**	Apr-15	May-15	Jun-15	Jul-15	Aug-15
Adjusted NEET	5.80%	5.58%	5.30%	5.20%	5.50%
In Learning	86.14%	86.43%	86.91%	87.21%	86.78%
Not Known	4.13%	3.82%	3.50%	2.87%	3.03%

Figure 2

3 mth NEET avg (Nov 15 - Jan 16)	5.27%
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Figure 3

5.8.6 Fig. 2 above shows the NEET figures for the 5-month period of April 16 – August 16 and Fig. 3 shows the census 3-month period of Nov 15-Jan 16. However, there were some significant changes that took place on 1st September this year. Local authorities are no longer required to report on the year 14 cohort (school age 19), which has reduced the overall cohort by one third. A further change is that the NEET figure is now a combination of the number of NEET young people plus the number of young people for whom a destination is not known.

5.8.7 In order to ensure the provision offered by City College meets local need and demand for this client group, we review our provision with key departments and players in this area and respond to need and demand by looking at bespoke provision for some of the more vulnerable groups.

6. IMPLICATIONS

6.1 There are no implications in this report for information.

7. CONSULTATION

7.1 Not applicable.

8. NEXT STEPS

8.1 To review again in 12 months.

9. BACKGROUND DOCUMENTS

9.1 The NEET data is taken from PCC's September 2016 Adolescent Services Performance Report.

9.2 The Apprenticeship data is sourced from <https://www.gov.uk/government/statistical-data-sets/fe-data-library-apprenticeships--2>

10. APPENDICES

10.1 None

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM NO. 9
14 NOVEMBER 2016	PUBLIC REPORT

Report of the Director of Governance

Report Author – Karen S Dunleavy, Senior Democratic Services Officer

Contact Details – 01733 452233 or email karen.dunleavy@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 9 January 2017.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Elsey; Cllr Goodwin; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Senior Democratic Services Officer, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Senior Democratic Services Officer, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Senior Democratic Services Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PLEASE NOTE

Changes to Scrutiny Committee responsibilities as of 1 January 2017.

Following a decision made at Council on 12 October 2016, in regards to the change in Scrutiny Committee remit and titles, the following table outlines each new Scrutiny Committee a decision will be relevant to as of 1 January 2017:

As of 1 January 2017
Children and Education Scrutiny Committee
Adults and Communities Scrutiny Committee
Health Scrutiny Committee
Growth, Environment & Resources Scrutiny Committee
All Scrutiny Committees will cover matters in relation to rural affairs, subject to the relevant remit.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 9 JANUARY 2017

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Implementation of Public Space Protection Orders – KEY/9JAN17/01 For the Cabinet Member to approve the implementation of Public Space Protection Orders following public consultation.</p>	<p>Councillor Walsh, Cabinet Member for Communities and Environment Capital</p>	<p>January 2017</p>	<p>Strong and Supportive Communities</p>	<p>A full public consultation on the proposed public space protection orders</p>	<p>Laura Kelsey, Anti-Social Behaviour Co-ordinator Tel: 01733 453563 laura.kelsey@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
2.	<p>Renewals Policy – KEY/9JAN17/02 To approve the Housing Renewals Policy 2017 - 2019. The purpose of the Policy is to detail the types of assistance the Council may make available, the circumstances in which persons will be eligible for assistance and how the amount of any assistance will be calculated. The Policy also details the conditions that will apply to the provision of assistance and how and in what circumstances any assistance made may be repaid.</p>	<p>Councillor Walsh, Cabinet Member for Communities and Environment Capital</p>	<p>January 2017</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk</p> <p>Sharon Malia Housing Programmes Manager Tel: 01733 863764 sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
70	3. Empty Homes Strategy – KEY/9JAN17/03 To approve the Empty Homes Strategy.	Councillor Walsh, Cabinet Member for Communities and Environment Capital	February 2017	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk Sharon Malia Housing Programmes Manager Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
	4. Schools Budgets – KEY/9JAN17/04 Approval of schools budget plans for 2017/18	Cabinet	16 January 2017	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Steve Whitley, Head of Schools & Settings Finance, Tel: 01733 864101 Steve.whitley@Peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>5. Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward Councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
72	<p>6. Sale of the Lindens, Lincoln Road – KEY/24JUL15/04 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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73	<p>7. Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>8. Passenger Transport Services AMEY – KEY/27NOV15/01 To approve the award of six routes to Amey under the existing contract arrangements.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>December 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sara Thompson Team Manager, Passenger Transport Operations Tel: 01733 317452 Sara.thompson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>9.</p> <p style="text-align: center;">75</p>	<p>Intelligent Transport Systems Infrastructure – KEY/11DEC15/01 To introduce the use of Variable Message Signs (VMS) on the road network to provide real-time driver information.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>December 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Peter.tebb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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76	<p>10. Direct Payment Support Service – KEY/11DEC15/02 To approve the direct payment support service.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>April 2017</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gary Jones Lead commissioner for Older people Tel: 452450 gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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77	<p>11. Review of Emergency Stopping Places – KEY/25JAN16/02 For Cabinet to review existing and proposed emergency stopping places.</p>	Cabinet	16 January 2017	Strong and Supportive Communities	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
	<p>12. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	May 2017	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders	Karen Hodsdon Senior Category Manager Karen.hodsdon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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13.	Business Advice Charging Policy – KEY/25JUL16/01 To approve the charging policy.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	December 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14. 78	Market Position Statement – KEY/08AUG16/01 To approve the market position statement.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Social Care and Health	December 2016	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Oliver.hayward@peterborough.gov.uk Tel: 01733 863708	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>15. Award of Contract for Construction and Operation of Fengate Household Recycling Centre – KEY/05SEPT16/02 To approve the award of contract for construction and operation of Fengate Household Recycling Centre.</p>	<p>Councillor Gavin Eley Cabinet Member for Waste and Street Scene</p>	<p>February 2017</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
<p>16. Community Supported Living Services – KEY/19SEPT16/02 To approve the award of the contract for Community Supported Living Services for adults with complex learning disabilities.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2017</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Engagement with service users, family members, carers and current provider.</p>	<p>Peter Brennan Interim Head of Mental Health and Learning Disabilities Tel: 452474 peter.brennan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>17. Academy Conversion of Maintained School - KEY/31OCT16/01 To approve the closure of the maintained school – Gladstone Primary School. To authorise the grant of a 125 year lease of land and buildings. To authorise entering into Deeds of Assignment with the Academy Trust</p>	<p>Cllr John Holdich, Leader & Cabinet Member for Education, Skills, University and Communications</p>	<p>December 2016</p>	<p>Creating Opportunities and Tackling Inequality</p>	<p>Relevant Internal and External Stakeholders</p>	<p>Emma Everitt – Capital Projects and Assets Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>18. Uncollectable debts in excess of £10,000 – KEY/28NOV16/01 Council Tax, Housing Benefits, Sundry and Business Rates</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2017</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>19. Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02 To agree amendments to the Serco Partnership Contract</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant stakeholders and Serco.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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20.	Serco ICT Contract Amendments – KEY/28NOV16/03 To agree amendments to the Serco ICT Contract.	Councillor David Seaton Cabinet Member for Resources	December 2016	Sustainable Growth and Environment Capital	Relevant stakeholders and Serco.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@pete.rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21.	Council Tax and NNDR – KEY/28NOV16/04 To agree the calculation of the Council Tax base for 2017/18.	Cabinet	16 January 2017	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@pete.rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	Amendment of Existing Loan Arrangements to Empower – KEY/28NOV16/05 To agree the further amendment to existing arrangements to Empower.	Cabinet	16 January 2017	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders	John Harrison Corporate Director Resources John.harrison@peterborough.gov.uk Tel: 01733 452520	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>23. Section 256 Agreement Care at Home KEY/12DEC16/01 To seek permission to enter into a S256 Agreement with the NHS to allow Peterborough City Council to commission Care at Home Services on their behalf realising economies of scale and higher degree of market management.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>April 2017</p>	<p>Strong and Supportive Communities Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Karen Hodsdon - Senior Category Manager karen.hodsdon@peterborough.gov.uk 01733 384647</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>24. Section 256 Agreement CCG - KEY/26DEC16/01 Approval to enter into a Section 256 with the CCG, to deliver health support to children and young people.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2017</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Consultation held with the CCG and Cambridgeshire County Council, relevant internal departments & external stakeholders as appropriate.</p>	<p>Pam Setterfield, Commissioner for Child Health and Wellbeing Tel: 01733 863897 pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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25.	<p>Enter into a Section 75 agreement with Cambridgeshire and Peterborough Foundation Trust KEY/26DEC16/02</p> <p>Approval to continue to deliver the health visiting service and the Family Nurse Partnership.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>January 2017</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Consultation with CPFT, as current provider, relevant internal departments & external stakeholders as appropriate.</p>	<p>Pam Setterfield, Commissioner for Child Health and Wellbeing Tel: 01733 863897 pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
26.	<p>Shared Trading Standards Service - KEY26DEC16/03</p> <p>To approve a sharing agreement with Cambridgeshire County Council.</p>	<p>Councillor Irene Walsh Cabinet Member for Communities and Environment Capital</p>	<p>January 2017</p>	<p>Strong and Supportive Communities Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Gell: Head of Regulatory Services Tel: 01733 453419 peter.gell@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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27.	Day Opportunities Framework Agreement - KEY26DEC16/04 To approve the award of a place on the framework to successful external providers following a competitive tender exercise	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	January 2017	Scrutiny Committee for Health issues	Engagement with service users, family members and carers and current provider. Relevant internal and external stakeholders.	Peter Brennan: Head of Commissioning (Mental Health and Integrated Learning Disabilities) Tel: 01733 452474 Peter.brennan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
28.	Passenger Transport Services - KEY/26DEC/05 Implement Passenger Transport framework to provide transport services to mainstream and SEN pupils Expenditure over £500k	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	Feb 2017	Sustainable Growth and environmental Capital	Relevant Internal & external stakeholders	Bryony Wolstenholme Bryony.wolstenholme.peterborough.gov.uk 01733 317452	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>1. Potential Energy Joint Venture – KEY/07MAR16/04 For Cabinet to consider and approve a potential energy joint venture.</p>	<p>Cabinet</p>	<p>6 February 2017</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>		<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1.	<p>Safer Peterborough Partnership Plan 2017 - 2020 To recommend the Safer Peterborough Partnership 2017 – 2020 for approval by full Council.</p>	Cabinet	27 March 2017	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Hayley Thornhill Senior Policy Manager Tel: 01733 864112 hayley.thornhill@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	<p>Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.</p>	Councillor David Seaton Cabinet Member for Resources	January 2017	Strong and Supportive Communities	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
3.	Food Safety Service Plan – To approve the service plan.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	December 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
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4.	Empty Homes Strategy – To approve the Empty Homes Strategy.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	December 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	Vivacity Funding – To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.	Councillor David Seaton Cabinet Member for Resources	December 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6.	Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	December 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>
7.	Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe – KEY/24JUL15/01 To authorise the sale of Welland House, Dogsthorpe	Councillor David Seaton Cabinet Member for Resources	December 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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8.	Council Tax Support Scheme 2017/2018 – To recommend the scheme to Council.	Cabinet	16 January 2017	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	Budget Proposals Second Tranche Consideration – To approve the consultation on the second tranche of Budget Proposals.	Cabinet	6 February 2017	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Budget Proposals Second Tranche Recommendation – To recommend the second tranche of budget proposals to Council.	Cabinet	27 February 2017	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Procurement Strategy – To update Cabinet on the procurement strategy.	Cabinet	27 March 2017	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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12.	Proposal for Loan of Senior Management Staff Under Joint Arrangements – To approve a sharing agreement for senior management staff.	Councillor Seaton Cabinet Member for Resources	December 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	School Organisation Plan Addendum Update to the School organisation plan (2015-2020) - school place planning and demography and proposals for expansion of primary and secondary schools	Cabinet	16 January 2017	Creating Opportunities and Tackling Inequalities Scrutiny Committee	Relevant internal departments & external stakeholders as appropriate.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

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